

RECORD OF PROCEEDINGS

PEYTON SCHOOL DISTRICT 23-JT Board of Education Minutes June 21, 2022 7:00pm Community Room at CTEF

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Harms called the meeting to order at 7:03pm.

II. ROLL CALL

Members present: Mrs. Cavanagh, Mrs. Harms, Mr. Kaiser, Mrs. Mannering and Mrs. Markus.

III. APPROVAL OF AGENDA

Mr. Rea asked to revise the Agenda with two items. Action Item I should read Mrs. Borgen's vacation buyout. He also requested to add Action Item O-Certified Resignation. Mrs. Harms made the motion to approve agenda as revised. Mr. Kaiser seconded the motion. All Board Members present voted "aye". The motion passed.

IV. APPROVAL OF MINUTES

Approval of May 17, 2022-Mrs. Harms made the motion to approve the May 17, 2022 Board Minutes. Mr. Kaiser seconded the motion. All Board Members present voted "aye".

Approval of May 26, 2022 Special Board Meeting-Mr. Cavanagh made the motion to approve the May 26, 2022 Special Meeting Board Minutes. Mrs. Harms seconded the motion. All Board Members present voted "aye".

V. APPROVAL OF FINANCIAL ITEMS

A. Mrs. Cavanagh made the motion to approve the Financial Items. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.

B. Mrs. Cavanagh made the motion to approve the May 2022 Check/Non Check Listings of \$729,859.73. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.

C. Mrs. Cavanagh made the motion to approve the June 2022 Check Listing & Non-Check Listing (payroll) for the amount of \$649,021.39. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.

D. Mrs. Cavanagh made the motion to approve the June 2022 Accounts Payable Check Listing for the amount of \$218,112.54. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.

VI. COMMUNITY INPUT-

Peyton College Academy-Pat Bershinsky-Mr. Bershinsky gave a history and updated the Board regarding the Peyton College Academy. He started this project about 14 years ago in Edison working with a homeschool group. These students would be able to be homeschooled part time and attend college courses at Pikes Peak Community College just as Peyton students attend concurrent enrollment classes. Mr. Bershinsky meets with the families and students. The students must take one of the accuplacer tests to show college readiness. Peyton currently has 40 students in the program going into 2023.

VII. SUPERINTENDENT'S REPORT

Mr. Rea talked to a lot of staff who wanted to thank the Board not only for the 5% salary increase, but also the \$50 per month increase towards the cost of health insurance. Mr. Kistler attended the Board of County Commissioners meeting. The developers are looking to build about one year after approval. They still need to discuss plots. Mr. Kistler sent the Board a Deputy Superintendent Report summarizing the areas of his supervision.

Deputy Superintendent Report:

Peyton Online Academy

Current Enrollment 13

Projected Enrollment 25

Notes Several in and out of district students who have attended POA have applied to attend PHS. They are waiting on a decision
Graduated 6 seniors May 26th
- This number is not far from typical end of year numbers
- We are down a math instructor (Mr. Bates is now at the HS fulltime)
- We need to figure out coverage for Jenni when she needs to interview students and parents for enrollment (and breaks)

Marketing We have ads in the Ranchland and Falcon Herald (running from June-August)

Peyton College Academy

Current Enrollment 37 15 full time 22 part time

Projected Enrollment 45

Notes - We continue to get phone calls about PCA. Pat and Dawn will follow up on all references

Marketing Dawn attended a home school event this past weekend
We have a flyer at their book store

CTE/ Work-Based Learning

Professional Development:

Sending 3 CTE staff to Colorado ACTE (CACTE) conference in July. They will take classes to become eligible for their professional licenses. (Mullenax, Pavetti, and Higdon)

This will make all three staff members fully or partially eligible for CTA reimbursement next year.

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Cyber Internships:

4 Students are waiting to start a Cyber Security summer internship with Force Now (all Peyton students) (Count towards CDIP and cyber program metrics)

Woods Internships: 6 students interning at Concepts in Woodwork (Count towards required woods program metrics)

Peyton Auto

Current Enrollment 25, including 8th grade rotation (no 8th grade rotation according to Charine 3 sections of auto)
Next fall: 1 homeschool, 2 Falcon students and 2 Elbert students

Peyton Woods

Current Enrollment 52 including 8th grade rotation

Note We do not have a currently have an instructor – but we have a lead

Peyton Business/Computers

Current Enrollment Approximately: 50 (9th graders plus new enrollments) computers
Intro to business/marketing approx.:(10)

Peyton Cyber/Coding

Current Enrollment 20 including 8th grade rotation

MiLL

Current Enrollment 164

Notes - We currently have two instructors and are waiting to contact the ½ time Employee
- We have been guaranteeing 120 slots from WSD 3 – this should cover the projected budget for the 22-23 school year

Security

Notes We have 10 staff members currently trained
We have two staff members who are going through training
With staff retirement and movement, we have lost a few members

Growth

Notes I attended the Planning Commissions meeting for the PUD approval for Grandview. This was an approved agenda. There was no comments or questions from the planning commissions, so this was moved to go in front of the County Commissioners for Tuesday the 21st.

I sent an email to you all regarding the one slide from D49's presentation on their transportation facility. Their guess/plan is that Falcon area will be annexed in to Colorado Springs at some point.

National Woods Board

Notes As I had mention in a prior meeting, I have been asked to be a part of the National Woods Board. This Board would give strength to what Peyton Woods has started. They are interested in coming to an agreement with the Peyton School District on using the Curriculum that we developed by giving the District a royalty on each curriculum sold to other schools. Currently, a school can pay for this curriculum by attending a Teaching Academy held at the MiLL.

The NWB is also considering buying or taking over the rights to the MiLL and its programming.

We have only had four meetings, but this is something that has been building as a viable option for Peyton.

PPBOCES

Notes PPBOCES has secured a grant to look at building a program, similar to the CTE Programs in Oklahoma (Meridian Technologies), that Mary, Jackie Webb and I attending this past summer. PPBOCES is looking to sell the Gorman center and build a facility in Peyton or nearby (depending on land availability) to build a center that could also house small businesses so students attending could do internships and apprenticeships with those supporting businesses. They call them incubators.

PPBOCES just learned of the award last week and is having to make a few adjustments to finalize the award.

VIII. BOARD REQUESTS AND REPORTS

A. Building Reports-

- 1. Elementary School-no report**
- 2. Junior High/Senior High Report-**
 - a. Junior High/Senior High Report-no report**
 - b. CTE Update-see Superintendents' Report**
- 3. Peyton Online Academy-**
 - a. Peyton Elementary Online Academy-no report**
 - b. POA Secondary Board Report-no report**

B. District Maintenance Report-

Board Update June 2022

- Summer maintenance projects are underway.

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- Master Plan RFQ/P draft has been updated and shared.
- Grease traps and septic tanks have been pumped (normal summer maintenance). Septic contractor reminded us that the tank for the lift station at the elementary school is failing and needs to be replaced and that the leach field is near the end of its useful life. CTEF leach field is also near the end of its useful life.
- Insurance claim for remediation of the boiler room at the high school is moving forward. We previously replaced a hot water recirculation pump but have now found the motor & pump for main boiler need to be replaced as well. We will be without hot water for a period of time while repairs are being made but we are trying to schedule repairs to allow us to maintain an uninterrupted cold water supply.
- Boiler # 2 at the elementary school was repaired with a new gas pressure regulator and worked for approximately a week. The new regulator and two other regulators failed on the same unit. Repairs are scheduled for 6/30/22 at \$3,040.00.
- We believe the repairs to the chiller for the elementary school have been successful.
- Several deliveries of additional text books and supplemental materials continue to be delivered.
- Broken glass and damaged window frames at the football field press box from a hail storm on 6/6/22. Waiting on quotes to come back.
- We had a PYS parent volunteer to drag the high school baseball infield before a game. I believe he was trying to help but did significant damage to the field. He started out by taking the gate off the hinges to “break in” since he did not have a key or arrange access. Then he drug the infield into the outfield, over sprinkler heads and valve boxes and also drug the larger gravel of the warning track into the infield and outfield. He also created low spots / holes in areas that had just been filled with infield mix. So far it does not appear he broke any sprinkler lines but some sprinkler heads needed to be adjusted. Fortunately Betina and some other parents stayed after the game and tried to rake the infield mix / gravel out of the grass, then Kelly Nickell used a hose to try to wash more of it out on Sunday. Diana did more raking, watering and mowing and it now looks a lot better than it did. More infield mix has been ordered and additional grass seed has been applied.
- Temporary repairs were completed to the baseball backstop to prevent future injuries. First quote back from fencing contractor is \$11,090.00.
- Waste Water Treatment Plant is in compliance, no significant leaks and plant is functioning.

C. **District Advisory**-no report

D. **BOCES Report**-no report

IX. ACTION ITEMS-entered at 7:48pm

- A. **Policy Section G-CASB Revision**-Mr. Rea instructed the Board that they will need to decide on Policy GBGD-Workers Compensation which would or would not allow the staff to use sick or vacation time pay to offset the difference earned while on Workers' Compensation Leave. Mrs. Cavanagh made the motion to approve Policy GBGD with Option 1 which would allow staff to use sick/vacation leave while out of the building due to an injury as well as all other G Policies. Mrs. Harms seconded the motion. All Board Members present voted “aye”. The motion passed.
- B. **Certified New Hires**-Mr. Burnside updated the Board with two new certified positions. Mrs. Harms made the motion to approve the Certified New Hires. Mrs. Markus seconded the motion. All Board Members present voted “aye”. The motion passed.
- C. **Remove Mr. Rea from Bank Accounts**-Since Mr. Rea will be retiring on June 30, 2022, the Board will need to vote to remove him from all banking accounts. Mrs. Harms made the motion to approve removing Mr. Rea from the Bank Accounts. Mrs. Cavanagh seconded the motion. All Board Members present voted “aye”. The motion passed.
- D. **Add Mr. Burnside to Bank Accounts**- Mr. Burnside will be the Superintendent of the district effective July 1, so he needs to be added to the Bank Accounts in place of Mr. Rea. Mrs. Cavanagh made the motion to approve adding Mr. Burnside to the Bank Accounts. Mrs. Markus seconded the motion. All Board Members present voted “aye”. The motion passed.
- E. **Add Mr. Kelley to Junior/Senior High School Bank Account**- Mr. Kelley will be the Peyton Junior/Senior High Principal of the district effective July 1, so he needs to be added to the Junior/Senior High Account. Mrs. Harms made the motion to approve adding Mr. Kelley to the Junior/Senior High Bank Account. Mrs. Cavanagh seconded the motion. All Board Members present voted “aye”. The motion passed.
- F. **Set Mr. Burnside Spending Authority** –Mr. Rea stated that with Mr. Burnside’s new role as Superintendent. The Board will need to set his spending authority. For prior Superintendents, it has been \$10,000 per transaction. Mrs. Harms made the motion to approve the \$10,000 Spending Authority for Mr. Burnside. Mrs. Markus seconded the motion. All Board Members present voted “aye”. The motion passed.
- G. **Authorization to Transfer Funds for Capital Projects Fund Fiscal Year 2021-2022**-Ms. Kirchner explained to the Board that in the past the Board has set aside \$200,000 in Capital Project needs for the year. Typically, this request is made at the time the budget is presented. Mrs. Harms made the motion to the \$200,000 transfer from the General Fund to the Capital Projects Fund. Mrs. Cavanagh seconded the motion. All Board Members present voted “aye”. The motion passed.
- H. **Approval of Spend Down Authorization Fiscal Year 2021-2022**-Ms. Kirchner presented the Board with the Spend Down Authorization for the Bond Fund. Since the district is decreasing the Fund Balance in the Bond Fund, the Board will need to approve the \$304,100 Spend Down. Mrs. Harms made the motion to approve Spending Down the Bond Fund by \$304,100. Mrs. Markus seconded the motion. All Board Members present voted “aye”. The motion passed.
- I. **Mrs. Borgen’s Vacation Buyout**-Mr. Rea stated the explanation will be the same for the next three Action Items. Board policy allows year round district staff to carry forward only a limited number of vacation days. The auditors require that the district meet that policy. These three individuals have accrued over the allotted time. It is also difficult for them to take time off during the year due to lack of additional staffing. Mr. Rea asked that the Board buyback any days over twelve that these individuals have accumulated. The calculations were presented to the Board in their packets. Mrs. Cavanagh expressed concerns regarding burning out our staff if they are not able to take some time-off. Mrs. Harms made the motion to approve Mrs. Borgen’s Vacation Buyout. Mr. Kaiser seconded the motion. All Board Members present voted “aye”. The motion passed.
- J. **Mr. Lessig’s Vacation Buyout**- Mrs. Harms made the motion to approve Mr. Lessig’s Vacation Buyout. Mr. Kaiser seconded the motion. All Board Members present voted “aye”. The motion passed.
- K. **Mr. Land’s Vacation Buyout**- Mrs. Harms made the motion approve Mr. Land’s Vacation Buyout. Mr. Kaiser seconded the motion. All Board Members present voted “aye”. The motion passed.
- L. **Mr. Kistler’s Contract**-Mrs. Cavanagh made the motion to table Mr. Kistler’s Contract. Mrs. Markus seconded the motion. All Board Members present voted “aye”. The motion passed.

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- M. **Mr. Mattson Contract**-Mrs. Harms made the motion to table this item for more discussion. Mrs. Cavanagh seconded. Roll Call: Mrs. Cavanagh-“aye”, Mrs. Harms-“aye”, Mr. Kaiser-“aye”, Mrs. Mannering-“nay”, Mrs. Markus-“nay”. The motion was tabled.
- N. **Approve Adopted Budget for 2022-2023 Fiscal Year**-Ms. Kirchner requested the Board to approve the Preliminary Budget as the Adopted Budget for the 2022-2023 school year. She explained the Budget can be revised during the fall or during the Final Budget presentation in January. Mrs. Harms made the motion to approve the Adopted Budget for 2022-2023 Fiscal Year. Mrs. Cavanagh seconded the motion. All Board Members present voted “aye”. The motion passed.
- O. **Certified Resignation**-Mrs. Cavanagh made the motion to approve the Certified Resignation. Mrs. Harms seconded the motion. All Board Members present voted “aye”. The motion passed.

Action Items ended at 8:25pm.

X. DISCUSSION ITEMS

- A. **ESSER Funding**-Mr. Rea reported the district was able to purchase a 2023 Bus using ESSER II Funding. After July 1, the district will purchase a second bus with ESSER III Funding as well as remove the carpeting in the elementary and a couple of the modular buildings.
- B. **Classified Staff**-Mr. Kistler shared that Dixie Artamenko who has been with the district since 1999 will be retiring at the end of the year. He also presented the Board with two Notice of Assignments.

XI. EXECUTIVE SESSION-C.R.S. 24-6-402(4)(B) Legal Matters

Mrs. Harms made the motion to enter into Executive Session. Mrs. Cavanagh seconded the motion. All Board Members present voted “aye”. The motion passed.

The Board entered into Executive Session with Legal Counsel and Mr. Burnside present.

Mrs., Harms made the motion to exit from Executive Session. Mrs. Markus seconded the motion. All Board Members present voted “aye”. The motion passed.

The Board exited Executive Session at 10:20pm.

XII. ADJOURN- A motion to adjourn was made by Mr. Kaiser and seconded by Mrs. Cavanagh. All Board Members present voted “Aye”. The motion passed.

The meeting adjourned at 10:21pm.

MINUTES APPROVED at the July 19, 2022 at Regular Board Meeting.

President

Secretary