

RECORD OF PROCEEDINGS

PEYTON SCHOOL DISTRICT 23-JT Board of Education Minutes April 19, 2022 7:00pm Community Room at CTEF

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Harms called the meeting to order at 7:02pm.

II. ROLL CALL

Members present: Mrs. Cavanagh, Mrs. Harms, Mr. Kaiser, Mrs. Mannering and Mrs. Markus.

III. APPROVAL OF AGENDA

Mrs. Cavanagh made the motion to approve agenda. Mrs. Markus seconded the motion. All Board Members present voted "aye". The motion passed.

IV. APPROVAL OF MINUTES

- A. **Approval of March 15, 2022 Board Minutes**-Mr. Kaiser made the motion to approve the March 15, 2022 Board Minutes. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye".
- B. **Approval of March 28, 2022 Special Meeting Minutes**- Mrs. Cavanagh made the motion to approve the March Special Meeting Minutes. Mr. Kaiser seconded the motion. All Board Members present voted "aye".

V. APPROVAL OF FINANCIAL ITEMS

- A. Mrs. Cavanagh made the motion to approve the Financial Items. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- B. Mrs. Cavanagh made the motion to approve the March Check Listing of \$606,675.93. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- C. Mrs. Cavanagh made the motion to approve the April 2022 Check Listing & Non-Check Listing (payroll) for the amount of \$484,727.72. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- D. Mrs. Cavanagh made the motion to approve the April 2022 Check Listing for the amount of \$250,169.56. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.

VI. COMMUNITY INPUT-

Peyton Youth Sports Update-Betina Hamill-Youth night was cancelled due to state basketball playoffs. The number of participants for baseball and softball have increased since 2014. The second field is definitely needed with all the activities. They did not have enough interest for softball this year. They have a new director, Leah Wild Horse. She has helped a lot! The costs for everything have increased. The Trims and the Rush-Deets families have contributed financially. They hosted an equipment swap day. Peyton gathered 5 totes of equipment that were available for Peyton as well as other area district students to take. There are 37 league teams. Leah Wild Horse is looking for donations for a bench for the second field.

Booster Club-Betina Hamill-The car smash had a good turnout and raised \$500.00. They want to host the event again. They are hoping to have all events scheduled before the beginning of the school year. The merchandise was ordered and picked up. It will be available at the Elbert Track Meet. The students were excited about the Glow Dance. They will look at having one for the Junior and Senior Highs next year.

VII. SUPERINTENDENT'S REPORT

Mr. Kistler reported the new High School Principal will be Shane Kelley. Mrs. Harms, Mrs. Markus, and Mr. Kistler met with the Widefield School District Board. They would like to meet with them every other year, so the two School Boards will know one another. Mrs. Harms, Mrs. Markus, Mr. Kistler and Mr. Land took a tour of Widefield's Grand Mountain Elementary. Mr. Kistler stated it gave the board a good idea of what a K-8 school would look like. End of Year activities are ramping up. Mr. Kistler is driving a bus for the district the first two weeks in May for the morning and afternoon routes. He and Mr. Lessig are discussing possible adjustments for next years' routes. He would like to schedule a Work Session with the Board to discuss the direction for Grandview. Mr. Kistler is waiting to hear back from Cheryl Honigsberg reading a good Master Plan example. Mr. Rea, Mr. Land, and Mr. Kistler are working together on the process. The Insurance Committee met today to discuss different health insurance options for 2022-2023. They will send a survey and have a selection on April 26.

VIII. BOARD REQUESTS AND REPORTS

A. Building Reports-

1. Elementary School-

Peyton Elementary Board Report April, 2022



Grade	Sept. 2021	Oct. 2021	Nov. 2021	Dec. 2021	Jan. 2022	Feb. 2022	March 2022	April 2022
Pre K	23	24	26	26	26	26	26	26
Kinder	31	29	30	30	30	31	31	34
1st	23	24	25	25	25	25	25	25
2nd	39	40	40	40	42	42	42	47
3rd	35	34	34	34	34	34	34	36
4th	25	26	26	26	27	27	27	28

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5th	36	36	36	36	36	35	35	36
6th	38	38	38	38	39	40	40	40
TOTAL	250	251	255	255	259	260	260	272

Enrollment has increased by 41 students from the end of the year May 2021 count.

April Activities

- During the April 1st staff in-service, Deb Pope completed the three part executive functioning training with the teachers and paraprofessionals. The training has had a positive impact on student organization and performance. The training's easy to follow three step organizational approach made teaching student organizational skills clear and effective. Many of the teachers were implementing the approach the very next day.
- CMAS testing occurred from March 29 through April 14. Grades three through six completed three units of math and three units of language arts. The fifth grade also completed three units of science. Absent students will be able to make up any missing units through April 28th.
- The preschool through 2nd grades will participate in an Easter egg hunt on April 20th.
- The final Friday Enrichment day is scheduled for April 22nd. Nine activities will be offered and will cover preschool through sixth grade. Activities will be taught by elementary and middle/high school staff as well as community volunteers. High school student volunteers usually assist and can earn hours toward NHS.
- End of the year academic benchmark assessments will start on April 26th.
- On April 28th the elementary will host the 1st and 2nd grade spring concert. The first performance will happen at 2:30 for the other elementary students. The second performance is scheduled for 5:30 in the evening. Parents are welcome to attend either concert.
- 4th quarter progress reports will go home on April 28th.

2. Junior High/Senior High Report- a. Junior/Senior High Report-



PJHS Student Enrollment- Three Month Trend April 2022 Secondary Board Report

	7th	8th	Jr. High Total	9th	10th	11th	12th	HS Total	School Total
Feb. Student Count	45	53	98	60	48	46	57	211	309
March Student Count	45	54	99	60	48	46	57	211	310
April Student Count	45	54	99	59	48	46	59	212	310

On Friday, 4/8 Peyton High School Stratton Miller and Corran Jolly competed at the State SkillsUSA Conference. Stratton in Cabinetmaking and Corran in Lite Maintenance and Vehicle Repair. Both of them won the state competition in their respective areas, and from this qualified for the National SkillsUSA Conference! The National SkillsUSA Conference will be held in Atlanta, Georgia. The conference dates are June 20-24, 2022. Peyton will be sending 2 advisors Chet Miller and Peter Smith. We will be making hotel and flight reservations this week.

This past Wednesday 9th, 10th, and 11th graders completed PSAT and SAT testing. I want to thank the students for their effort. Additionally, all staff was involved in the testing in some manner, whether as proctors, roaming proctors, or supervision. CMAS testing for 7th and 8th is taking place this week. Monday, 4/18, Wednesday, 4/20, and Thursday, 4/21. Juniors will take the CMAS science test on Thursday, 4/21. Kudos to Ms. Pavetti, Mr. Trice, and Ms. Chase for all their help with the testing.

On Wednesday, 4/25, at 6:00. I will meet with parents to discuss the Peyton Jr.-Sr. Graduate Profile and the "soft" skills embedded in our instruction and curriculum. Dinner will be included as well.

National Honor Students will be at the elementary tomorrow, April 20th to hide the Easter eggs for the elementary students. NHS also helps with Friday Enrichments at the elementary school.

I would like to welcome the new principal at Peyton Jr.-Sr. High School, Mr. Shane Kelley. After an extensive hiring and shadowing process, Mr. Kelley was offered the position last week, and gladly accepted. We are excited to welcome him to the Peyton School District! Mr. Kelley has 22 years of experience in public education, and a passion and dedication to rural students and schools. Mr. Kelley will shadow with me a few more times this school year, as well as sit down and start extensively to discuss the 22-23 school year.

I would also like to welcome the following staff members- Mrs. Emily Holmes- JH Special Education Teachers, Emily has a wealth of knowledge in working with students with disabilities and comes to us with 1 year of experience as a PARA, and three as a teacher. Mrs. LeeCathryn Highfield will be coming back, halftime, to teach choir and band. She has a variety of instrumental and vocal knowledge, and over 20 years of experience. She has built an excellent program at Calhan and will help us rebuild ours. She will meet with parents in the next couple of weeks to discuss the revitalization of the music program. Mrs. Julie Hall will bring her 22 years of teaching experience, to the language arts department. She will teach 9th and 10th grade Language Arts. Katie Malinowski will join us in the science department, she has extensive background in Biology and the Life Sciences. Please welcome our new staff members, they will be great additions to Peyton Jr.-Sr. High School!

b. **CTE Update**-Please see SkillsUSA update under high school report.

3. Peyton Online Academy-

Peyton Online Academy (POA) Elementary

There are 4 students enrolled in the elementary POA. One is excelling, one is on track, and two are struggling. The instructors have worked closely with the two struggling students. One comes in each week to receive support and the other is about 6 weeks behind in each subject. The student has until May 1st to finish completing missing assignments before they are converted to zero. She will likely be coming back to in-person schooling next year. The students will come to PES for CMAS testing the week of the 18th.

POA Secondary Board Report- POA Secondary Board Report April 2022

We have 22 full-time students and one part-time homeschool student:

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- 7th Grade = 2
- 8th Grade = 0
- 9th Grade = 3
- 10th Grade = 6
- 11th Grade = 5 + 1 part-time homeschool student (one transferred from PHS)
- 12th Grade = 6

Typically there are about 12 students attending in-person each day.

Upcoming and recent events:

- April 11 - SAT PreAdmin and Science CMAS testing for 11th grade students completed
- April 12 - Science CMAS testing for 11th grade students completed
- April 13th - PSAT for 9th and 10th grade students; SAT for 11th grade students completed
- April 18-20 - Math and ELA testing for 7th grade students
- May 16-26 - NWEA MAP testing
- May 26 - POA Graduation at 5pm in the POA/CTEF gym; all Board members are invited to attend

B. District Maintenance Report-

Board Update April 2022

- Master Plan information is provided in a separate email. Much of the information is the same as the work session, I wanted to make sure you had everything in one place.
- Some HVAC, roof and septic issues continue. As you know, the HS gym HVAC unit went down the day of the last board meeting. HS Mod 5 furnace went out on the morning of 4/4/22 (back up and running by 11:00). BCU-08 at the ES has not failed since 04:11 on 3/16/22, then failed at 01:48 on 4/13/22. Boiler # 2 at the elementary school is failing intermittently, trying to schedule Black Hills Energy to be here at the same time as the HVAC contractor. RTU-02 at the HS has been going into alarm multiple times, we have been unable to determine the cause. Trane tech was on-site and was unable to find the problem. The unit resets and functions properly. Tech suggested waiting until the problem gets worse or the unit fails, then call them back.
- No further alarms at the high school fire panel, the door holder at the gym appears to have been the issue.
- A rough month in the elementary kitchen, warmer is still not functioning properly (old and beyond repair), milk cooler went down (lost 7 cases of chocolate milk), freezer went down and needed multiple service calls and the steam table (heated serving table) lost one of the four sections. When I called the manufacturer of the steam table to get parts, they didn't recognize the model and serial number, "it is missing two more digits". It is too old for them and all of my contacts to find parts and the same for CCK Mechanical Services and their parts suppliers. On 4/13/22 another section of the steam table is not heating properly. Fortunately Cora caught the freezer quickly and our food losses are under \$200.00.
- We are still working to complete all the corrections from the State Fire Inspections. They informed me there will be follow up inspections to confirm compliance, we probably will not get a heads up that they are coming. The quote for doors and hardware to replace the scissor gate near the south wing of CTEF was \$4,861.00, that is with us doing the installation and door frames already in place. The other locations do not have doorways framed in. We were looking for other options but with no money for capital improvements this summer we will have to operate without the gates / doors.
- CTEF north bathrooms have been placed out of service a couple of times due to blockages.
- Rental house is almost ready for new tenants.
- Still no updates on annual health inspections.
- Waste Water Treatment Plant is in compliance, retesting lowered our monthly average below the required levels. No significant leaks and plant is functioning.

C. District Advisory-no meeting. DAC is the community group that helps the board with the direction of what is happening. They review policies as well as send staff surveys for the Board to get input. The April meeting was cancelled due to the passing of Pam Dawson. She will be greatly missed. DAC charges will be approved in May. The staff survey will go with May meetings and charges to the Board.

D. BOCES Report-The next meeting is April 28th.

IX. ACTION ITEMS-entered at 7:55pm

- Certified Resignations**- Any pay increases will be presented at the May Board meeting dependent on the School Finance Act being approved. Mrs. Cavanagh made the motion to approve the Certified Resignations. Mrs. Markus seconded the motion. All Board Members present voted "aye". The motion passed.
- Certified Retirements**-Mrs. Cavanagh made the motion to approve the Certified Retirements. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- Certified New Hires**- Mrs. Markus made the motion to approve the Certified New Hires. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- JL-JS CASB Revisions**- Mr. Rea stated that these policies were boilerplate, and the changes made were formatting. Mrs. Harms made the motion to approve Policies JL-JS (CASB Revisions). Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed.
- New Curriculum Approval**-Elementary Reading Curriculum-The new curriculum has been on display for a month at the elementary. Mrs. Markus did review it and nothing stood out. The Board discussing the different options for shipping. Mrs. Harms made the motion to approve the New Elementary Reading Curriculum. Mrs. Markus seconded the motion. All Board Members present voted "aye". The motion passed.
- Policy IMB-Teaching Controversial Issues-2nd Reading**- The Board discussed this item during a Work Session. They have no concerns regarding updated wording. Mr. Harms made the motion to approve Policy IMB-Teaching Controversial Issues. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed.

Action Items ended at 8:16pm.

X. DISCUSSION ITEMS

- Classified Resignations**-Mr. Rea updated the Board regarding classified resignations and new hires.
- Classified New Hire**

XI. ADJOURN- A motion to adjourn was made by Mrs. Harms and seconded by Mr. Kaiser. All Board Members present voted "Aye". The motion passed.

The meeting adjourned at 8:30pm.

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MINUTES APPROVED at the May 17, 2022 at Regular Board Meeting.

President

Secretary