

# RECORD OF PROCEEDINGS

## PEYTON SCHOOL DISTRICT 23-JT Board of Education Minutes January 18, 2022 7:00pm Community Room at CTEF

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Board President Harms called the meeting to order at 7:00pm.

**II. ROLL CALL**

Members present: Mrs. Cavanagh, Mrs. Harms, Mr. Kaiser, Mrs. Mannering and Mrs. Markus.

**III. APPROVAL OF AGENDA-**

Mr. Kaiser made the motion to approve agenda. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.

**IV. APPROVAL OF MINUTES-**

Mrs. Mannering made the motion to approve the Minutes from the November 16, 2021 Regular Board Meeting. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed. Mrs. Cavanagh made the motion to approve the Minutes from the December 3, 2021 Special Board Meeting. Mr. Kaiser seconded the motion. All Board Members present voted "aye". The motion passed. Mrs. Cavanagh made the motion to approve the Minutes from the December 14, 2021 Regular Board Meeting. Mrs. Harms seconded the motion. All Board Members present voted "aye".

**V. APPROVAL OF FINANCIAL ITEMS-**

Mrs. Cavanagh made the motion to approve the Financial Items. Mr. Kaiser seconded the motion. All Board Members present voted "aye". The motion passed. Mrs. Cavanagh made the motion to approve the December Check Journal of \$325,413.65. Mrs. Kaiser seconded the motion. All Board Members present voted "aye". The motion passed. Mrs. Cavanagh made the motion to approve the January Check Journal for the amount of \$198,550.03. Mr. Kaiser seconded the motion. All Board Members present voted "aye". The motion passed. Mrs. Cavanagh made the motion to approve the January Payable Journal of \$23,807.05. Mr. Kaiser seconded the motion. All Board Members present voted "aye".

**VI. COMMUNITY INPUT-**

**1. Kim Evans-Parent** wanted to petition the age cutoff for Kindergarten. She wanted to present the idea of changing the Kindergarten Birthday Cutoff Date. Peyton's is July 1 while many of the surrounding areas are October 1. She presented the Board with a list of area districts and their cutoff dates. Mrs. Harms stated the Board will review and discuss at the next Board Work Session and discuss at the next meeting.

**2. Betina Hamill-Peyton Youth Sports-**Insurance liability has been updated. Registrations for 2020-2021 has been consistent. Basketball, Cheer, Wrestling finishing up in February. Youth night is February 12. Always looking for volunteers for all things and everything. They are also looking for someone to take over the President position.

**2. Peyton Booster Club-Derek Burnside-**Mr. Burnside discussed the different events Peyton Booster Club has happening. The penny wars at the high school. Chili cook off the night of Parent/Teacher Conferences. The students at the junior/senior high elect one staff member as staff member of the month. They receive a water bottle, special parking space, and gift card. Junior High dance March 17<sup>th</sup>. They will do a car smash at Latigo. Mr. Burnside will assist in setting up June golf tournament.

**VII. SUPERINTENDENT'S REPORT-** Mr. Rea thanked the Board for attending the January Breakfast with the staff. Mr. Rea and Mr. Kistler were driving buses for the district today. PPMC is requiring all students to be vaccinated or have a negative COVID test for onsite classes.

**VIII. BOARD REQUESTS AND REPORTS**

**A. Building Reports-**

**1. Elementary School-**

**Peyton Elementary Board Report  
January, 2022**



Grade	May 2021	Aug. 2021	Sept. 2021	Oct. 2021	Nov. 2021	Dec. 2021	Jan. 2022
Pre K	27	23	23	24	26	26	26
Kinder	19	35	31	29	30	30	30
1st	31	23	23	24	25	25	25
2nd	33	40	39	40	40	40	42
3rd	22	36	35	34	34	34	34
4th	35	25	25	26	26	26	27
5th	28	36	36	36	36	36	36
6th	36	38	38	38	38	38	39
<b>TOTAL</b>	<b>231</b>	<b>256</b>	<b>250</b>	<b>251</b>	<b>255</b>	<b>255</b>	<b>259</b>

**January Activities**

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First semester report cards went home on January 6th.

- As part of the ELG literacy grant the primary teachers and interventionists received literacy coaching through the 95% Group. Our literacy coach, Mrs. Heath was able to conduct observations and coaching sessions in-person on January 11th and 12th.
- The new first grade teacher, Mrs. Perez will start on Monday January 24th. She was able to attend the literacy coaching sessions on January 11th and 12th.
- On January 12 and 13, the elementary held our 2nd quarter academic awards assemblies. Students received awards for outstanding growth in reading and math, A-B and A honor roll, language arts and math performance, and Prowl awards for exceptional character.
- The next Friday Enrichment is scheduled for Friday January 21, 2022. The school is offering 8 activities ranging from cooking and art to basketball and archery. The enrichment classes fill up quickly and have been a huge success.
- On January 13, 2022, the fourth through sixth grades attended an anti-bullying assembly conducted by Deputy Josie Haag, the district's previous SRO officer. Deputy Haag is from the El Paso County Sheriff's office.

## 2. Junior High/Senior High Peyton Online Academy Report- a. Junior/Senior High Report-



**PJHS Student Enrollment- Three Month Trend  
Jan. 2022 Secondary Board Report**

	7th	8th	Jr. High Total	9th	10th	11th	12th	HS Total	School Total
Nov. Student Count	43	52	95	60	43	49	56	208	303
Dec. Student Count	43	52	95	59	43	49	56	207	302
Jan. Student Count	44	52	96	59	44	47	57	207	303

All final exams are completed, we had a few students miss due to sickness, family emergencies, or trips. All incomplete grades will be completed by tomorrow at 4:00.

On the January 3 staff workday, teachers worked on grades and staff met to talk about student intervention and essential skills within the content.

Mid-Year reviews are taking place with certified and classified staff. These should be done by the end of January. Teachers will complete their Mid-Year Reviews with my classified staff will use the district provided review.

Winter sports are in full swing, wrestling, basketball, and JH basketball are competing. Academic activities include JH and HS matchwits. With regionals approaching for them here before too long.

We are starting to look at plans for the next year, from staffing to scheduling, this process will lead all of the way up until next August.

A lot of discussion with staff on how to incorporate executive functioning, critical/essential skills into our content areas. It is our responsibility to not only prepare students with academic concepts, but also to help them practice the skills they will use in the post-secondary world. We will roll out the Peyton High School Graduation profile to parents here in the next two weeks, I will email it to the board here soon.

### b. CTE Update-

CTE Quarterly Report  
January 18, 2022

Automotive Program:

- Students completed their model engine blocks during the first semester
- These are working models that simulate how an actual engine works



- Students also completed their SP/2 certifications
- Through Perkins funding Mr. Smith is purchasing \$10, 027.26 in tools that will enhance the automotive program and student knowledge
- We will be updating the automotive program approval to include Work-Based-Learning credits for students

Business/Computers:

- We are in the process of building the courses for both the business and computers programs
- This year we purchased curriculum through the eDynamic Learning for the computer fundamentals. We found this is good curriculum for students who need basic Microsoft Office skills and only need to meet the computer graduation requirement
- This year we partnered with the National Cybersecurity Center (NCC). We have found that their curriculum is better suited for the students who would like to pursue a career in computer science or cyber security. Their curriculum is also free for the students.
- The NCC also offers teacher training and certifications for students. Mr. Ralston will be attending the Test Out certification classes this semester. The classes were paid for through CDIP funding.
- Test Out certifications are not on the CDIP list however, students who have passed the Test Out exams have also passed the Comp TIA exam. Test Out is cheaper to take and is a good indicator if students will pass the CompTIA exam
- There are currently 5 Peyton students taking the NCC classes
- We are hoping to partner with Force Now to establish some virtual cyber security internships. We are awaiting Rise Grant approval to determine if Peyton students can participate in the internship program.

Cabinet Manufacturing: MiLL

- The MiLL is currently hosting tours for incoming freshman registering for next year
- All the students at the MiLL have completed their OSHA 10 certifications and are now working towards their WCA certifications.

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- Mr. Miller has gone out to the HBA house that is being built at Coronado High School. He is in the process of ordering the materials for the students to build the cabinets for that house
- Through Perkins funding we were able to order two complete sets of portable tools students can take to the site to install the cabinets.
- Through Perkins we are requesting additional funding for tools

### Cabinet Manufacturing: Peyton

- Students are working on their OSHA 10 certifications
- Students are working towards their WCA certifications
- New equipment has been installed in the upper classroom
- Staff has requested Perkins funding to purchase additional tools for the classroom

### SkillsUSA: Peyton

- Mr. Ralston and Mr. Smith have taken the lead on recruiting and marketing for SkillsUSA
- State Competition is in April
- For their community service project the staff and students would like to landscape a portion of the CTEF building
- Lowes sponsors a \$25,000.00 grant for community service projects. It is the goal of Peyton Chapter to apply for this grant to pay for their project.

### SkillsUSA MiLL:

- The SkillsUSA State Director was at the MiLL on January 14<sup>th</sup>. She talked to the students about joining the program, state conference and competitions
- The State Director also inquired about space to host one of the construction competitions at the MiLL

### Welding:

- Still attempting to start a welding program in Peyton
- Goal would be to start a program next year.
- Mr. Smith has a degree in metal fabrication so he can teach the course
- We have CDIP funding and access to Perkins funds for equipment
- The barrier to starting the program is electricity (Mr. Land is working on this issue)
- Another barrier is space (Mr. Smith and Mr. Bushnell are working on space in the automotive shop)

### 3. Peyton Online Academy-

#### Peyton Online Academy (POA) Elementary

There are currently 4 students enrolled in the Peyton Online Academy Elementary Campus. The two students who left POA joined the regular classroom at the beginning of the second semester on January 3rd. Zoom classes are conducted Monday through Thursday. POA students are also coming into the building for additional in-person academic assistance and help with pacing.

#### POA Secondary Board Report

01.18.22

We have 22 full-time students and one part-time homeschool student:

- 7th Grade = 3
- 8th Grade = 0
- 9th Grade = 3 (one moved out of state and one transferred from PHS)
- 10th Grade = 6
- 11th Grade = 4 + 1 part-time homeschool student (one transferred from PHS)
- 12th Grade = 6

Typically there are about 12 students attending in-person each day.

#### Upcoming events:

April 13th - PSAT for 9th and 10th grade students

April 13th - SAT for 11th grade students

CMAS - exact dates yet to be determined but will be between April 11-29

### B. District Maintenance Report-

#### Board Update January 2022

- Christmas break maintenance items completed. HS gym floor took longer than usual but it is completed and looks better than usual. Thank you to Nathan and coaches for working with us on this.
- BEST grant for individual air filtration units; units have been labeled and are being distributed.
- Talking with an attorney I worked with in Arizona to build the two schools with a Public / Private partnership. The investment group / foundation that we used does not seem interested but he may have some other investment groups with interest. Left message for John Stinar (attorney Tim talked to about the 4-way ranch land) but have not heard back yet, will try again on 1/18/2022.
- Grandview Reserve has resubmitted paperwork (again), deadline to respond is 1/31/2022.
- Some HVAC, roof and septic issues continue. Boiler # 2 at the elementary school is failing intermittently. Tech on-site to help diagnose on 1/12/22, appears to be a bad infrared flame sensor. Part is ordered and eta is 1/20/22.
- Fire panel at the ES update; Contractor last on-site 12/23/2021 to add an external antenna and make some other corrections. Some punch list items remain (we are still holding back \$17,000).
- Freezer and cooler alarms have been installed. Alarm company scheduled to be on site 1/17/22 for communication failures, system appears to be partially operating.
- Collecting data to help determine if welding is a possibility at CTEF, met with Encore Electric and their HVAC estimator to help build a budget. Next meeting with Mary Krisko and Tim is scheduled for 1/18/2022.
- Still no updates on annual fire or health inspections.
- Waste Water Treatment Plant is in compliance and not leaking yet.

C. District Advisory-no meeting December. February will discuss Staff Survey that will be sent out.

D. BOCES Report-Mrs. Markus and Mr. Rea stated the meeting highlight was the audit report which was a clean report.

## IX. ACTION ITEMS-entered at 7:44pm

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- A. **Approval of Board Policy-Section I-Instructional-** Mrs. Cavanagh made the motion to approve the Board Policies-Section I-Instructional with the exception of Policy IHACA which will be omitted, Policy IMB which will be tabled for further discussion, and approve Policy INAJD which will be amended as discussed by Mr. Rea. Mrs. Harms seconded the motion. All Board Members present voted “aye”. The motion passed.
- B. **Approval of Quarterly Financial Report-** Mr. Kaiser made the motion to approve the Quarterly Financial Report. Mrs. Cavanagh seconded the motion. All Board Members present voted “aye”. The motion passed.
- C. **Approval of Final Budget-** Mrs. Cavanagh made the motion to table the Final Budget to January 31 to allow for extra time to prepare the budget in the new computer system. Mr. Kaiser seconded the motion. All Board Members present voted “aye”. The motion passed.

**Action Items ended at 8:02pm.**

**X. DISCUSSION ITEMS**

- A. **Minimum Wage Increase-**Ms. Kirchner stated the State Minimum Wage increased, so we have a few people that would affect.
- B. **Board Meeting Dates for 2022-**A list of meeting dates was given to the Board for review.
- C. **FAST Audit-**Ms. Kirchner also informed the Board the district is undergoing a CDE FAST Audit which audits student count, free/reduced lunch, and transportation.

- XI. ADJOURN-** A motion to adjourn was made by Mrs. Harms and seconded by Mrs. Cavanagh. All Board Members present voted “Aye”. The motion passed.

**The meeting adjourned at 8:08pm.**

MINUTES APPROVED at the March 15, 2022 at Regular Board Meeting.

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President

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Secretary