

# RECORD OF PROCEEDINGS

## PEYTON SCHOOL DISTRICT 23-JT Board of Education Minutes September 21, 2021 7:00pm Community Room at CTEF

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**  
Board Vice President Mannering called the meeting to order at 7:00pm.
- II. ROLL CALL**  
Members present: Mrs. Cavanagh, Mrs. Harms and Mrs. Mannering. Mr. Hanks was absent due to illness.
- III. APPROVAL OF AGENDA-**  
Mrs. Cavanagh made the motion to approve agenda. Mrs. Harms seconded the motion. All Board Members present voted “aye”. The motion passed.
- IV. APPROVAL OF MINUTES-**  
Mrs. Harms made the motion to approve the Minutes from the September 21, 2021 Regular Board Meeting. Mrs. Cavanaugh seconded the motion. All Board Members present voted “aye”. The motion passed
- V. APPROVAL OF FINANCIAL ITEMS-** Mrs. Cavanaugh made the motion to approve the Financial Items. Mrs. Harms seconded the motion. All Board Members present voted “aye”. The motion passed. Mrs. Cavanaugh made the motion to approve the August Check Journal of \$259,626.41. Mrs. Harms seconded the motion. All Board Members present voted “aye”. The motion passed. Mrs. Cavanaugh made the motion to approve the September Accounts Payable Journal for the amount of \$102,821.35. Mrs. Harms seconded the motion. All Board Members present voted “aye”. The motion passed.
- VI. COMMUNITY INPUT-**  
**Peyton Way Foundation-**Mr. Frohbeiter presented a check to Ms. Esser on behalf of the Peyton Way Foundation. The check is a mini grant from The Foundation to be used for Matchwits. The Peyton Way Foundation will also have tables at the Parent Teacher Conferences and Community Meetings in hopes of encouraging participation in the Foundation.  
**Peyton Booster Club-**Betina Hammill stated the Booster Club is always looking for volunteers. They are currently seeking 10 more volunteers to work the Air Force Academy Game Concessions on Saturday, October 16<sup>th</sup>. They will donate the money raised to Ms. Pavetti.
- VII. SUPERINTENDENT’S REPORT-**Mr. Rea, the district has been having supply chain issues with Food Service items. We have been shorted milk and other items. To offset these shortages, items have been purchased at Sam’s Club and stored in the CTEF freezer which is now needing service. The hazard pay that the Board approved for the staff pending Colorado Department of Education ESSER Funding approval was approved by CDE. Returning staff will have the \$300 added to their October checks. In case you did not see the story on KOAA or KRDO regarding Skylar Winter’s fundraiser for Ms. Pavetti, his goal was \$5,000; and he has raised over \$20,000 to date. Mr. Kistler gave a 30 minute presentation at the Executive Briefing Conference. He talked about Peyton School District and The MiLL. Over 50 participants came by to talk about what is happening at The MiLL. The discussions are beginning again about a National Woods’ Board who would oversee the curriculum, finances, and create new MiLLs in different cities. They have asked to chair this Board for now. Mr. Rea and Mr. Kistler met with LR Green and DR Horton to discuss the Grandview Reserve. Phase 1 will be 1,000 homes. The special district has been approved. They are anticipating rooftops in January 2023.
- VIII. BOARD REQUESTS AND REPORTS**
  - A. Building Reports-**
  - 1. Elementary School-**
  - a. Elementary Report-**



Grade	May 2021	August 2021	September 2021
Pre K	27	23	23
Kinder	19	35	31
1st	31	23	23
2nd	33	40	39
3rd	22	36	35
4th	35	25	25
5th	28	36	36
6th	36	38	38
<b>TOTAL</b>	<b>231</b>	<b>256</b>	<b>250</b>

There are currently 6 students enrolled in the Peyton Online Academy Elementary Campus. The program is providing a successful online curriculum and the students are excelling. Several students are coming in on a weekly basis for additional academic support.

- The new paraprofessionals have all completed the CDE/READ Act approved Pepper training for the early literacy science of reading.
- The elementary school completed all of the beginning of the year assessments in NWEA and Acadience. The instructional staff routinely collaborates and uses the assessment data to drive student learning.

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- On Monday September 13th, the 5th and 6th grade after school orchestra program started with a visit from Granger Music. Students were able to hear, play, and choose instruments. Regular orchestra practice will be available on Mondays after school.
- On Thursday September 16th the school celebrated its first spirit day with western wear. The students and staff also participated in a school wide photograph on the basketball court.
- During the September 17th teacher in-service day, all ELL, ALP, and READ beginning of the year plans were finalized. The plans will be shared with parents during parent teacher conferences.
- September 20th and 21st the kindergarten through third grade teachers received early literacy professional development training through the 95% Group instructional trainers. The training was paid for through the ELG grant funds.
- Elementary parent teacher conferences are scheduled for September 23rd.

**b. Elementary Peyton Online Report-report included above**

**2. Junior High/Senior High Peyton Online Academy Report-**

**a. Junior/Senior High Report-**



*PJHS Student Enrollment- Three Month Trend  
September 2021 Secondary Board Report*

	7th	8th	Jr. High Total	9th	10th	11th	12th	HS Total	School Total
July Student Count	48	51	99	45	57	53	54	209	308
Aug. Student Count	43	53	96	63	46	54	57	220	316
Sept. Student Count	44	52	96	64	44	52	56	216	312

All certified and classified staff have finished their Professional Growth Plans. I am meeting with each staff member to review goals for the year, and discuss strategies to meet goals, as well as barriers to goals.

Teachers and students are working very hard, I have been able to observe in multiple classrooms and I see great student engagement and involvement. Teachers are working to communicate with parents of students that may be struggling, as well as determine what interventions students may need due to missing so much in-person learning over the past two years.

This past Friday, 9/17, staff attended a training at the Cheyenne Mountain Resort. The training was facilitated by Alex Carter from CEI- the Colorado Education Initiative. The training was well received by staff and gave us time to work together on one primary goal. What skills do we want Peyton graduates to possess when they walk across the stage. We acknowledge that academic preparation is important, learning standards, content, etc. Even more important is helping students practice the skills they will use as citizens. For example, effective communication, critical thinking skills, growth mindset, etc. Next board meeting I will go over how Peyton Jr.-Sr. High School will use the resolutions from our training, and how we will apply them as part of the educational process. The agenda for the training is attached.

On Thursday, 9/9, we hosted the first Coffee with the Principal of the year. We held the event at Peyton Elementary. The purpose of Coffee with the Principal is to allow parents to meet with the principals discuss school events, curriculum, processes, and issues. The event was well attended by over 10 parents, and we will look to continue this monthly.

On Thursday, 9/23 Peyton Jr.-Sr. High School will host Fall Parent Teachers Conferences from 6:00-8:00 in the gym. This will be the first time in two years we have hosted in-person parent teacher conferences.

**b. Junior High/High School Peyton Online Report-**

**c. CTE Update-**Mrs. Krisko presented the CTE Update. Peyton currently has students from Calhan, Elbert and Falcon attending the Woods and Automotive Programs at the CTEF in Peyton. They are working on their OSHA 10 Certifications. The Computer and Business Programs are offered in a hybrid format. Mrs. Krisko met with Calhan to discuss the option of sharing Mr. Ralston's program with them since the hybrid format does offer more flexibility. Mrs. Krisko and Mr. Kistler are also talking with Calhan regarding the option of a Cyber Security Program. Mrs. Krisko and Mr. Kistler have also been busy discussing an apprenticeship program for students. Mrs. Krisko and the Pikes Peak Consortia are working on hiring a Work Based Learning Coordinator who would work with students in Peyton, Manitou Spring, Cheyenne Mountain, Calhan, and Ellicott. This position would be funded through the Perkins program

**B. District Maintenance Report-**

**Board Update September 2021**

- Just received two more notices from El Paso County regarding Grandview Reserve. Comments are due by 10/5/2021. Description: First area to be planned in SKP 20 1; 1200 lots, lift station, main water and wastewater lines (wet utilities) included with this.
- Included in the notice about Grandview Reserve was an update that the Waterbury project is proceeding. This is a 1220 home project between Stapleton and Eastonville Roads, basically touching the Grandview project and our district boundary.
- Recently received notice from El Paso County regarding Silverado Ranch, a 64 house project just south of our district border.
- Elementary school fire panel system is complete and has passed inspection. Some small punch list items are still outstanding. Project total \$85,403.49.
- Due to food availability and quality issues compounded by supply chain and delivery issues our kitchens are being warned to stock up. Suppliers are telling them they may not be able to fill their orders and if they have the product, they may not be able to deliver them in a timely manner. The freezer and cooler at the elementary school are very small so we started using the freezer and cooler at CTEF. The freezer at CTEF when down sometime prior to 8/31/21. Food losses were minimized as the first large food order was scheduled 9/1/21 and it was postponed. Parts are on order and we are looking at options to add alarm notification if the units start to get too warm or the cooler gets too cold.
- Thermostats and temperature controls had to be replaced in the HS walk in cooler and in the top convection oven at the ES.

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- Application completed for a BEST grant to purchase portable air purifiers. Estimated notification of district awards (if any) are 9/30/21.
- Current intermittent HVAC issues we are dealing with include: HS gym, CTEF woods and two classroom units at the ES. CTEF woods unit does not have cooling capabilities and classroom temperatures frequently are in the upper 80's.
- Most recent roof leak at the elementary school was just south of the library.
- Three year asbestos survey and testing has been completed, waiting on the final report.
- More woods equipment is coming in requiring moving some electric, air and water services.
- Collecting data to help determine if welding is a possibility at CTEF.
- We have not received any notification of when our inspections with the State Fire Marshall will be scheduled.
- Waste Water Treatment Plant is in compliance.

C. **District Advisory**-Mr. Kistler stated the DAC will be reviewing the trial 3 year calendar. Their next meeting will be in December.

D. **BOCES Report**-Their meeting will be September 23<sup>rd</sup>.

### IX. ACTION ITEMS-entered at 8:04pm

- A. **New Board Member/Oath of Office**-Mrs. Mannering swore in Mr. Kaiser as the newly appointed member of the Board of Education. Mrs. Harms made the motion to approve the appointment of Mr. Kaiser to the Board. Mrs. Mannering seconded the motion. All Board Members present voted "aye". The motion passed.
- B. **First Reading of Policy GBI**-As part of the district's fingerprint audit, the district will need to adopt Board Policy GBI which covers items including handling, reviewing, storing, and destruction of background record checks. Mrs. Mannering made the motion to approve the First Reading of Policy GBI-Criminal History Record Information. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed.
- C. **Approval of A Policies (CASB Revisions)**-Mr. Rea emailed a copy of all "A" Board Policies to be reviewed to the Board. He recommended removing Policy ADE-Innovation in Education and ADE-R. No other district in the Pikes Peak Region uses this policy either, so he would like to omit it until he can determine why others have not included it in their policies and if Peyton needs to include it. Mrs. Mannering made the motion to Approve Section "A" Board Policies. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed.
- D. **Approval of F Policies** Mr. Rea stated these are local policies, so the CASB Revisions should not appear in the title. The DAC (District Accountability Committee) and Mr. Kistler developed these policies last year to be prepared for the growth that Peyton is anticipating. Mr. Kistler and the DAC reviewed similar policies from Widefield School District #3, Cheyenne Mountain School District #12, and Falcon School District #49. Mrs. Mannering made the motion to Approve Section "F" of the Board Policies. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed.

Action Items ended at 8:14pm.

### X. DISCUSSION ITEMS

- A. **Extra-Curricular Salary Schedule**-Mr. Rea presented the Board a proposed Extra-Curricular Salary Schedule to review. Peyton's current schedule only allows coaches and sponsors to be paid up to six years' experience on the salary schedule. The new schedule would allow up to ten years' experience.

XI. **ADJOURN**- A motion to adjourn was made by Mrs. Harms and seconded by Mrs. Cavanagh. All Board Members present voted "Aye". The motion passed.

The meeting adjourned at 8:21pm.

MINUTES APPROVED at the October 19, 2021 at Regular Board Meeting.

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President

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Secretary