

RECORD OF PROCEEDINGS

PEYTON SCHOOL DISTRICT 23-JT Board of Education Minutes October 19, 2021 7:00pm Community Room at CTEF

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Hanks called the meeting to order at 7:00pm.

II. ROLL CALL

Members present: Mrs. Cavanagh, Mrs. Harms, Mr. Hanks, Mr. Kaiser, and Mrs. Mannering.

III. APPROVAL OF AGENDA-

Mr. Hanks requested a revision to the Agenda. He added Executive Session under C.R.S. 24-6-402(4)(f)-personnel to the Agenda. Mrs. Cavanagh requested the addition of Item 4 under Approval of the Financial Items for the October Check Journal. Mrs. Cavanagh made the motion to approve agenda as revised. Mrs. Mannering seconded the motion. All Board Members present voted "aye". The motion passed.

IV. APPROVAL OF MINUTES-

Mr. Hanks made the motion to table the Minutes from the September 21, 2021 Regular Board Meeting. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed

V.

APPROVAL OF FINANCIAL ITEMS- Mrs. Cavanagh made the motion to approve the Financial Items. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed. Mrs. Cavanagh made the motion to approve the September Check Journal of \$352,859.27. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed. Mrs. Cavanagh made the motion to approve the September October Payable Journal for the amount of \$77,849.49. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed. Mrs. Cavanagh made the motion to approve the October Check Journal of \$232,458.49. Mr. Hanks seconded the motion. All Board Members present voted "aye".

VI.

COMMUNITY INPUT-Peyton Way Foundation-Mr. Frohbieter spoke on behalf of the Foundation. They had 2 new people show up to the meeting and 19 others who are interested in helping to set up events. Mr. Kaiser's wife attended the meeting this evening. The Foundation is working on the Spring Event for April 2nd or April 9th. They are also discussing hosting the Dodge ball Game again in November.

VII.

SUPERINTENDENT'S REPORT- Mr. Kistler stated Peyton College Academy currently has 10 Full-Time and 17 Part-Time students attending the school. Mr. Kistler had Mrs. Mannering share the decisions Pikes Peak Community College is making regarding COVID. For the Spring Semester, faculty and students will have to either be vaccinated or on a weekly basis, have negative test results. This decision was made at the state level and impacts 13 community colleges. Mr. Kasier asked about the possibility of partnering with other private colleges. Mr. Kistler stated the agreement with the Community College System is that we offer courses from those participating colleges that are within our region. Mr. Kistler said the Homecoming Parade was great. The Peyton Fire Department was part of the festivities which the kids always love. Mr. Hanks, Mr. Kistler, and Mr. Rea went to look at the potential new school site for Grandview. Mr. Kistler would like to schedule a Work Session to discuss the vision and plan for the future growth. Mr. Rea stated that a gentleman (Vernon) who attended the last Board Meeting called him about our freezer having issues. Vernon was able to repair for \$300. Mr. Rea, Mr. Kistler, Mr. Burnside, and Mr. Trice have all been driving buses, so Mr. Rea wanted to tell the Board what fantastic kids we have. They helped our fill in drivers to know where the stops were and were sure to thank each of them when stepping off the bus.

VIII. BOARD REQUESTS AND REPORTS

A. Building Reports-

1. Elementary School-

a. Elementary Report-

October 2021



Grade	May 2021	August 2021	September 2021	October 2021
Pre K	27	23	23	24
Kinder	19	35	31	29
1st	31	23	23	24
2nd	33	40	39	40
3rd	22	36	35	34
4th	35	25	25	26
5th	28	36	36	36
6th	36	38	38	38
TOTAL	231	256	250	251

- All teaching staff have completed their beginning of the year self-assessments and goal setting as required by CDE. Formal and informal observations as well as individual educator review meetings with the principal are well underway.
- October 7th was school picture day. Students and staff had their pictures taken. School pictures will be used for staff IDs.

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- October 14th was the end of the first quarter. Grades were finalized in Infinite Campus on October 18. Report cards will be sent home on October 21.
- October 22 will be the first Friday Enrichment since COVID 19. There are 7 enrichment activities scheduled for that day.
- Academic Awards Assemblies have been scheduled for October 26 for first and second grades, and October 27 for grades third through sixth.
- On October 28 the elementary will celebrate Halloween with classroom parties.
- The Fall Festival is scheduled for October 28 from 5:00 pm to 7:00 pm. The festival will include games, activities, and a “Trick or Treat Street”.

b. Elementary Peyton Online Report

There are currently 6 students enrolled in the Peyton Online Academy Elementary Campus. The online curriculum has been very successful for those students that need a nontraditional academic setting. Zoom classes are conducted Monday through Thursday along with optional in person assistance as needed. Most of the students are thriving and talk about continuing the online education program with Peyton in middle school and high school.

2. Junior High/Senior High Peyton Online Academy Report-

a. Junior/Senior High Report-



***PJHS Student Enrollment- Three Month Trend
September 2021 October Board Report***

	7th	8th	Jr. High Total	9th	10th	11th	12th	HS Total	School Total
Aug. Student Count	43	53	96	63	46	54	57	220	316
Sept. Student Count	44	52	96	64	44	52	56	216	312
Oct. Student Count	43	52	95	60	43	50	55	208	303

This past week an outside group of former administrators, teachers, and instructional coaches visited Peyton Jr.-Sr. High School. The purpose of the visit was for them to observe teachers during instruction, as well as look at content, curriculum, and scope and sequence. In addition, all stakeholders- teachers, classified staff, counseling, administration, parents, and students were interviewed. On 11/3 the group will return to provide feedback, and from this the staff can building on what is going well, as look at areas of improvement. I will share their findings at the November board meeting.

This past week Peyton Jr.-Sr. High School held Spirit Week and Homecoming for the first time in two years! The week was a success, and students, staff, and parents had a great time. Both PHS Volleyball and PHS football were victorious in their Homecoming games, and all events were well attended.

On Thursday, 10/14 the first quarter ended. On Friday, 10/15 the teaching staff held a workday. In the morning we met to discuss the essential skills we want students to practice and possess beyond the content presented in the classroom, more to come on this later. Mrs. Martin and Mr. Winking gave a presentation on differentiated instruction, strategies, and how to implement them in the general education classroom.

b. Junior High/High School Peyton Online Report-

POA Secondary Board Report
10.18.21

We have 23 full-time students and one part-time homeschool student:

- 7th Grade = 3
- 8th Grade = 0
- 9th Grade = 3
- 10th Grade = 6
- 11th Grade = 3 + 1 part-time homeschool student
- 12th Grade = 8 (↑1)

We are not taking any new students until next semester.

We have received two inquiries for next semester.

Typically, there are about 12-14 students attending in-person each day. Our students are in 72 online courses. Students choose which courses to work on when; most students are choosing to work on 2-3 courses at a time. This means they are on a compressed completion schedule compared to courses being spread out over the entire semester. In addition, we have 2 students in our Work Study program and some students are attending brick and mortar classes:

- 2 students in Woods ½
- 1 student in Woods ¾
- 2 students in Auto
- 4 students in Weights
- 1 student in Junior High Math and Junior High Social Studies
- 1 student is attending the International Salon and Spa Academy

POA participated in the Homecoming Parade; their float theme was “Wizard of Oz”. POA students had an overnight lock-in at the CTEF after the Homecoming football game; 10 students attended.

c. CTE Update-Mr. Kistler and Mrs. Krisko are in discussions with Calhan on Cybersecurity. They are discussing the option of adding welding in the old CTEF kitchen. They have three companies interested in the apprenticeships when they are developed.

B. District Maintenance Report-

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- Responses for El Paso County regarding Grandview Reserve were submitted on 10/5/21 and amended on 10/14/21.
- The freezer at CTEF has been repaired. It is an old unit but is currently performing well. Approximately 1200 lbs of frozen food was delivered to CTEF on 10/7/21.
- Thermostat / temperature controls needs to be replaced in the cooler at CTEF. The quote has been approved and we are waiting for scheduling.
- Due to the low overnight temperatures, all sprinkler lines have been shut down and blown out.
- Application completed for a BEST grant to purchase portable air purifiers. Estimated notification of district awards (if any) are 9/30/21. *Update: BEST requested more information by 10/15/2021.*
- HVAC setting changes as the weather changes are in progress. This usually takes some adjustments as we are not in "always hot" or "always cold".
- We have seen an increase in vandalism / damage in the buildings.
- We have received the results of the asbestos testing and are still waiting on the Three Year Asbestos Survey report.
- HVAC, roof and septic issues continue.
- Collecting data to help determine if welding is a possibility at CTEF.
- We have not received any notification of when our inspections with the State Fire Marshall will be scheduled.
- Waste Water Treatment Plant is in compliance.

C. District Advisory-Mr. Kistler stated six people attended the meeting. He explained what DAC is and how it works in conjunction with the BACs.

D. BOCES Report-Mrs. Cavanagh went to the meeting in September which was mostly housekeeping items. Their next meeting will be in December.

IX. ACTION ITEMS-entered at 7:53pm

- A. **Policy GBI (Second Reading)**-Mr. Rea stated the district needs to have this policy on file regarding the handling and destruction of fingerprint records. Mrs. Mannering asked if training was included with the policy. Ms. Kirchner replied "yes". Both the Business Manager and Human Resources/Payroll Specialist went through training as part of the audit. Mr. Hanks made the motion to approve the Second Reading of Policy GBI-Criminal History Record Information. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- B. **F Policies (Second Reading)**-Mr. Rea emailed a copy of all "C" Board Policies to be reviewed to the Board. Mr. Hanks made the motion to Approve Section "F" Board Policies. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- C. **C Policies (CASB Revisions)**-Mr. Rea emailed a copy of all "C" Board Policies to be reviewed to the Board. Mr. Hanks made the motion to Approve Section "C" Board Policies. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed.
- D. **L Policies (CASB Revisions)**- Mr. Hanks had a question regarding Policy LC-regarding an outside research agency's ability to come into classrooms. The Board would like more discussion regarding this and to what type of agencies does this apply since it would interfere with instruction time. Mrs. Harms made the motion to table Section "L" of the Board Policies. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed.
- E. **Audit Engagement Letter**-Ms. Kirchner informed that Board that typically the Board would have this information in August or September; however, since the district has received over \$750,000 in Federal Grants, a Single Audit will be needed. Mr. Hanks made the motion to approve the Audit Engagement Letter. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- F. **Extra-Curricular Salary Schedule**-Mr. Rea presented the Board with the Extra Curricular Salary Schedule from the Discussion Items at last month's meeting. Mr. Hanks made the motion to approve the Extra-Curricular Salary Schedule with everyone who has over 10 years' experience receiving the full bump in pay. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed.
- G. **Rockies Purchasing Services IGA**- Mr. Hanks made the motion to approve the Rockies Purchasing Agreement. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed.
- H. **Quarterly Financial Report**- Ms. Kirchner presented the Quarterly Financial Statements and gave a quick summary the audit process from the audit through the CDE Pipeline process, to the audit being submitted to the Office of the State Auditor (OSA), and how the (OSA) then assess school district's Financial Health. Mrs. Harms made the motion to approve the Quarterly Financial Reports. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed.

Action Items ended at 8:38pm.

X. DISCUSSION ITEMS

- A. **Work Sessions**-Mr. Kistler requested a Work Session in December regarding PPOr and Budget as well as one in November regarding District Growth and Philosophy. The November meeting is scheduled for November 3rd at 5:30pm.

Mr. Hanks made the motion to enter into Executive Session. Mrs. Harms seconded. Mr. Kistler requested Mrs. Kelli Markus to join Executive Session.

XI. EXECUTIVE SESSION-C.R.S. 24-6-402(4)(f)-personnel

Mr., Hanks made the motion to enter into Executive Session. Mrs. Harms seconded. All Board Members present voted "Aye". Executive Session was called to order at 8:52pm.

Mrs. Harms made the motion to exit Executive Session. Mr. Hanks seconded. All Board Members present voted "Aye". The Board exited Executive Session at 9:22pm.

- XII. ADJOURN**- A motion to adjourn was made by Mrs. Harms and seconded by Mr. Hanks. All Board Members present voted "Aye". The motion passed.

The meeting adjourned at 9:23pm.

MINUTES APPROVED at the November 15, 2021 at Regular Board Meeting.

President

Secretary