

RECORD OF PROCEEDINGS

PEYTON SCHOOL DISTRICT 23-JT Board of Education Minutes March 16, 2021 7:00pm Community Room at CTEF Public Access to Meeting via Zoom (Due to COVID 19 Code Yellow-Concern Risk for County)

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Hanks called the meeting to order at 7:00pm.

II. ROLL CALL

Members present: Mrs. Cavanagh, Mr. Hanks, Mr. Harfert, and Mrs. Mannering. Mrs. Harms entered the meeting a few minutes later.

III. APPROVAL OF AGENDA-

Mr. Hanks stated that Mr. Frohbieter needed to be added under Community Input-The Peyton Way Foundation. Mr. Hanks made the motion to approve agenda as revised. Mr. Harfert seconded the motion. All Board Members present voted "aye". The motion passed.

IV. APPROVAL OF MINUTES-

Mr. Harfert made the motion to approve the Minutes from the February 16, 2021 Regular Board Meeting. Mrs. Cavanaugh seconded the motion. All Board Members present voted "aye". The motion passed

V. APPROVAL OF FINANCIAL ITEMS-

Mr. Harfert made the motion to approve the Financial Items. Mrs. Cavanaugh seconded the motion. Mr. Harfert made the motion to approve the February Payables in the amount of \$371,503.83. Ms. Cavanaugh seconded the motion. All Board Members present voted "aye".

VI. COMMUNITY INPUT-

A. **Mr. Kaiser**-He is a parent that is new to the Peyton Community. His family moved here from Lakewood. He met with Mr. Kistler and Mrs. Peterson; he stated they made his family feel at home. He wanted to thank both of them. They came from very expensive private school and very happy with the process that they have been through with Peyton School District. They choose Peyton because of Tim and Bronwyn. His family is happy to be here and happy to be part of community. They are very supportive of community. He wanted to also thank the School Board for allowing the kids to attend school this year for in person learning. He gave a huge thank you!!! He fully supports the protection of the students as well. He stated by having the sign in front of school, he knows that his student is protected the way that he would protect them. He wanted to thank you so much!! Doing a great job!! Bart spoke to him about a week ago to welcome to the district. Recommendations outside of Peyton was for him to send his children to Peyton.

B. **Jim Frohbieter-Peyton Way Foundation**-The Peyton Way held a meeting tonight. The high school is considering a Football field graduation again followed by the Parade. The Peyton Way will supply ice cream. This year, they will stay off Bradshaw Road, but will still use usual Peyton Parade Route. Since there was no Homecoming, and no powder puff; maybe they will do a whiffle ball event. The Foundation is also looking at an event at Homestead Park possibly a movie and cookout night.

VII. SUPERINTENDENT'S REPORT-

Lifespot is a phone application that notifies police if an incident occurs on school grounds. All staff have downloaded this application to their phone. When activated it will immediately notify other staff and police of imminent danger in the facility and location of the danger site. The application is geofenced, so it does not work outside the area. The alert goes directly to law enforcement, so multiple 911 calls are avoided as well as alerting other staff. BOCES considering working with Lifespot, using as a Small Rural. In November, the district will have Board Elections, 3 seats are open as well as a possible 1-2 year seat. TABOR is sun setting.

VIII. BOARD REQUESTS AND REPORTS

A. Building Reports-

1. Elementary School-

a. Elementary Report-

Peyton Elementary Board Report March 2021



| Grade | May 2020 | Aug. 2020 | Sept. 2020 | Oct. 2020 | Nov. 2020 | Dec. 2020 | Jan. 2021 | Feb. 2021 | Mar. 2021 |
|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Pre K | 16 | 23 | 23 | 26 | 25 | 25 | 26 | 26 | 26 |
| Kinder | 32 | 17 | 16 | 17 | 17 | 17 | 17 | 18 | 18 |
| 1 st | 36 | 24 | 28 | 29 | 29 | 29 | 30 | 31 | 31 |
| 2 nd | 26 | 29 | 27 | 28 | 29 | 29 | 31 | 32 | 32 |
| 3 rd | 32 | 19 | 19 | 20 | 20 | 19 | 19 | 21 | 21 |
| 4 th | 32 | 35 | 32 | 32 | 32 | 31 | 33 | 34 | 34 |
| 5 th | 42 | 30 | 27 | 28 | 27 | 27 | 29 | 28 | 28 |
| 6 th | 48 | 38 | 35 | 37 | 36 | 37 | 35 | 35 | 36 |
| TOTAL | 264 | 215 | 207 | 217 | 215 | 214 | 220 | 225 | 226 |

- There are currently 36 students enrolled in Peyton Online Academy Elementary.
- On March 2nd, we celebrated Read Across America Day and dress up like a Dr. Seuss character day. Community members and PES staff members read books via Zoom to classes throughout the day. A special thank you to Katie Harms for reading to PES students again this year!
- PES principal finalist candidates shadowed for the day on March 2nd, 3rd, 8th, and 9th. Each candidate met with Tim and Brian, accompanied me on walkthroughs and a formal observation, and had a meet and greet with staff.
- On March 4th, we had staff pictures, class pictures, as well as spring pictures.

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- On March 11th, we celebrated Dress to Impress Day. Students and staff had fun dressing up for the day.
- On March 12th, we had a staff In-service day. There was a district training where staff were trained on the emergency notification system LifeSpot. We also had our annual CMAS training and LETRS Unit 7 Face to Face Training at PES.

b. Elementary Peyton Online Report-

Here is the March Board Report for POA Elementary Campus. It is a short report this month, as we haven't had many changes recently.

Our enrollment is the same as February. We recently sent out a family survey to determine important adjustments for next year. We received a decent number of replies and will be meeting next week to discuss them.

Enrollment by Grade Level:

| February | March |
|------------------|------------------|
| Kindergarten – 3 | Kindergarten – 3 |
| First Grade – 7 | First Grade – 7 |
| Second Grade – 5 | Second Grade – 5 |
| Third Grade – 3 | Third Grade – 3 |
| Fourth Grade – 3 | Fourth Grade – 3 |
| Fifth Grade – 4 | Fifth Grade – 4 |
| Sixth Grade - 11 | Sixth Grade - 11 |
| Total - 36 | Total - 36 |

2. Junior High/High School Reports

a. Junior High/High School Report-



PJHS Student Enrollment- Three Month Trend March, 2021 Secondary Board Report

| | 7th | 8th | Jr. High Total | 9th | 10th | 11th | 12th | HS Total | School Total |
|---------------------|-----|-----|----------------|-----|------|------|------|----------|--------------|
| Jan. Student Count | 51 | 50 | 101 | 46 | 53 | 58 | 55 | 212 | 313 |
| Feb. Student Count | 51 | 50 | 101 | 45 | 52 | 58 | 54 | 209 | 310 |
| March Student Count | 49 | 50 | 99 | 45 | 54 | 55 | 54 | 208 | 307 |

The end of the third quarter was on Thursday March 11. Grades have been posted by teachers for the third quarter. On Friday March 12, a teacher workday was held. From 9:00-11:00 was a district safety training for all staff. From 11:30-12:30 the Pikes Peak Business and Education Alliance presented and trained our teachers on what PPBEA is and how the program can partner with districts to help students find internships and possible employment opportunities.

PHS Wrestling qualified four student-athletes for the CHSAA State Championships held at the Pueblo Events Center. The Female State Championships were held on Thursday 3/11. Senior Samantha Krause-Mahan wrestled against student-athletes from 4A and 5A schools. She was able to take home 4th place in the inaugural female state tournament in the 136-weight class! On the male side James Brown qualified in the 145-weight class, Clint Brown in the 152-weight class, and Zak Cobb in the 195-weight class. The Male State Championships were held this past Friday, March 12. Zak wrestled very tough, and as a junior, he will look to be back at state next year. James Brown was able to make it the consolation round, where he was able to place 3rd! James is also a junior and will return next year. Senior Clint Brown advanced to the championship round for the second year in a row. In a very tough and physical match, Clint lost in overtime to finish second. Congratulations to Sam and Clint on great careers!

PHS Girls Basketball received the 24th seed and traveled to Sedgewick County, the 9th seed, to start the CHSAA State Championship, this past Tuesday, March 9. The girls were able to fight from a large deficit, to lose 50-39. The girls finished the season 6-8, while going undefeated in league play 3-0. Congratulations to the girls on a great season! PHS Boys Basketball was able to garner the 3rd overall seed. They received a first-round bye, and hosted Meeker, the 14th seed, this past Thursday. They were able to defeat the Cowboys 61-46. The boys will move on to play the 6th seed, Denver Christian, on Monday, 3/15 at 6:00 pm. Currently the boy's record sits at 12-1, and 4-0 in league play. Good luck to the boys as they look to continue their run deep into the playoffs!

Following Spring Break, final evaluation reviews will be scheduled and completed for teachers and classified staff. These will be completed by May 15.

After two meetings with Susan Payne, the liaison between the school districts of El Paso County and El Paso County Public Health. It was made clear that outside venues would be the best for hosting graduation ceremonies. This will allow for more people to be in attendance to celebrate the Class of 2021. Additionally, there may not be any guidance or protocols for graduation posted until mid-April by the Colorado Department of Public Health. From this, it is best to plan ahead. Please see the letter below that was sent to the Class of 2021 students and parents this past Friday. In the letter I tell parents we are moving from Friday evening, May 28th at 7:00 pm to Saturday, May 29th at 10:00 am at the football field. As for prom, we hope to hold some type of event, we are just awaiting guidance from public health. I will update Peyton families and the board when I received details.

b. Junior High/Senior High Peyton Online Academy Report POA Secondary Board Report March 2021

James Brown, a POA student, placed 3rd at State in Wrestling.

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POA has 27 full-time, 1 part-time, and 1 ½-time ASSENT students.

- 7th Grade = 2
- 8th Grade = 3
- 9th Grade = 5
- 10th Grade = 2 (+1 part-time student)
- 11th Grade = 8
- 12th Grade = 7 (+ 1 ½-time ASSENT student)

POA continues to operate with in-person learning opportunities provided in our classrooms. Typically there are about 8-9 students attending in-person each day with a couple others attending sporadically. We also have 4 students who receive one-on-one help via Zoom or Conferences. Meeting the needs of these students has been difficult with one staff member subbing at PHS and another needing to cover PHS students all but one hour of the day.

Students in grades 7-8 will take CMAS tests in March/April. Students in grades 9-11 will take the PSAT 8/9, PSAT10, or SAT on April 13th. NWEA testing will be in May.

Graduation is set for Thursday, May 27th at 5pm. We anticipate honoring 5 graduates this year. One senior has already completed all the requirements for graduation. Three seniors are intending to attend college or university, one will enter the military, and one will enter the workforce in the automotive field.

An "Intent to Re-Enroll" survey was sent to POA students in grades 7-11. So far, 15 of the 21 have responded. 11 are returning; 3 are not returning because they determined that they learn better in a brick-and-mortar setting; 1 would like to return to brick-and-mortar with their friends (but are awaiting out-of-district acceptance).

c. CTE Update-

CTE Report
03/16/2021

CTE Overview:

- Both the Automotive and Cabinet Manufacturing Programs have been approved by the Colorado Community College System (state) for the next 4 years
- There are three areas the automotive and woods teachers identified as needing improvement in their programs
 - Student Career Development
 - Career and Technical Education Student Organization (SkillsUSA)
 - Work Based Learning
- Feedback from the state:
 - Take the advice from industry to make improvements
 - Continue to track areas identified for improvement
 - Increase membership in SkillsUSA
 - Integrate the SkillsUSA Leadership curriculum into classes or demonstrate how those leadership skills are being taught from other sources (classroom presentations, different curriculum sources)
 - "Keep Up the Great Work"
- New Programs for the 2021-2022 School Year
 - Business
 - Computer Science
 - International Spa and Salon
 - Work Based Learning: Work Study, Internship, Independent Study
- Perkins
 - Teachers are examining their class projects for next year to determine if Perkins Federal Funding can help expand/supplement their programs
 - Program/project proposals for the 2021-2022 school year are due by June 1st

Automotive Program

- Colorado Springs Automotive Dealership Association, Cares Act Funding, and El Paso County purchased and donated the Snap-On Precision Measuring Kit to the Peyton Automotive Program. The district received this kit which will help students earn certifications in the following areas:
 - TAPE AND RULE MEASUREMENT
 - SIDE CALIPER MEASUREMENT
 - GAUGE MEASUREMENT
 - ANGLE MEASUREMENT
 - MICROMETER MEASUREMENT
 - DIAL GAUGE MEASUREMENT
- Industries where these certifications are used:
 - Auto Collision Repair and Refinishing
 - Carpentry
 - Industrial Maintenance
 - Millwright
 - Machine Tool Operation
 - Nuclear Technology
 - Transportation Technology
 - Energy Production and Distribution
- The district also received 5 vehicle lifts that are currently in storage until we have a building that will support them
- The district also received the first engine and transmission from Ford Corporation.
- Ford Corporate will be sending a total of 4 engines and 4 transmissions instead of the 3 of each originally stated in the contract

Student Careers/Skills USA "The Fun Stuff"

- One of our previous program graduates is working at Phil Long Ford full-time
- One Peyton Online Academy students is working part time at Phi Long Hyundai until graduation. He has been offered a full time employment and all of his specialized training will be provided by the company
- **One of the students from Falcon attending the automotive program had the highest score in the state for the SkillsUSA written exam. This student will represent Peyton Automotive and Falcon School District at the State Conference and Competition. If he wins he will be eligible to compete at the National Conference in Atlanta, Georgia**

Manufacturing:

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- Students are currently working on their OSHA 10 certifications as a part of the Woodworking Career Alliance (WCA) certifications
- In Peyton, the district purchased a variety of hand tools (gouges) to teach the students turning skills in the Lathe Lab
- The new machinery for the Safety Speed should be arriving in the next few weeks
- The woods program is expanding next year to include a 1 hour Introduction to Woodworking class and a section of career exploration for 8th graders
- We are looking at the Precision Measuring Kit curriculum to see how the cabinet students can get their Measurement Certifications also

Computers/Business:

- We will be adding more computer science and business courses to the schedule next year
- We looked at Project Lead the Way for curriculum. We have found that there are other more affordable curriculum options available.
- We will continue to work with partner school districts and industry to determine the best curriculum for our district
- The Summer Cyber Security Internship Program opened today. Teachers and counselors have received the information for students to apply

International Salon and Spa

- Peyton School District has 3 students interested in applying for ISSA next year
- Students who complete two years of the program will be eligible to take their State Boards to become licensed hair stylists
- Students can also continue the program after graduation (at their own expense) to become licensed Cosmetologist
- This will be a new program for Peyton School District in the 2021-2022 school year

B. District Maintenance Report-

Board Update March 2021

- RTU-01 and VAV1-1 at the HS have been repaired and have been operating normally with the exception of VAV1-1 blower did not operate on 2/22/21. Tech on site on 2/23/21 but was unable to find a problem. Working with Long's to resolve a billing dispute, the blower motor was misdiagnosed.
- BCU-08 at the ES was going into alarm almost nightly and sometimes multiple times a night, most commonly around 10:00 pm. On 1/18/21 I added an occupied time from 9:00 pm to 11:00 pm and we have not had an alarm since. Working with Long's but unable to determine a cause at this time.
- Two water bottle filling stations installations at CTEF completed.
- Estimates for asphalt repairs, maintenance or replacement have started coming in with a very wide range of recommendations (seal, overlay or replace) and wider range of costs. Still working to get more estimates and recommendations from other contractors.
- Working on capital projects list for this summer, i.e.; fire panel at the ES and other needs based on the remaining funds available.
- Midyear fire inspections scheduled for 3/12/2021 (contractor inspections as required, still no update on State fire inspections).
- Three phase generator for CTEF woods stopped working on 2/22/21, contactor replaced and unit back up on 2/23/21.
- Radio installations completed. Radios may not have the capabilities expected / desired.
- Received notification on 3/9/21 that Grandview Reserve has applied to the county for a second time for their special district. Their first attempt was denied / voted down. Comments are due back to the County by 4/8/21.
- Received notification on 3/9/21 that El Paso County has a draft of their Master Plan available for review. Comments are due back to the County by 3/30/21.
- Waste Water Treatment Plant is in compliance.

C. District Advisory-Mr. Kistler and Mr. Dawson discussed the salary schedule comparisons and the DAC Charges

D. BOCES Report-BOCES next meeting is in April. They have been in-person since February. Mr. Bershinsky has been taking to districts about returning to the BOCES group.

IX. ACTION ITEMS-entered at 8:30pm

- Third and Final Reading of Policy GBGG-Staff Sick Leave-** Mr. Harfert made the motion to approve the Third and Final Reading of Policy GBGG-Staff Sick Leave. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed.
- Third and Final Reading of Policy GBGH-Sick Leave Bank-**Mr. Harfert made the motion to approve the Second Reading of Policy GBGH-Sick Leave Bank. Mrs. Cavanaugh seconded the motion. All Board Members present voted "aye". The motion passed.
- Third and Final Reading of Policy GBGJ-Bereavement-** Mr. Harfert made the motion to approve the Third and Final Reading of Policy GBGJ-Bereavement. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- Approval of Fuel Tank Replacements-**The Board discussed this at the last Work Session. There is only one company that does this work; therefore, a bid was not received. Mr. Hanks made the motion to approve the Fuel Tank Replacements. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- Approval of Administrative New Hire-** Mr. Harfert made the motion to approve an Administrative New Hire. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- Approval of ESSER II Grant Award-** Mr. Harfert made the motion to approve the ESSER II Grant Award. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- Approval of Counselor Corp Grant Application-** Mr. Kistler stated that this grant will tie into the RISE Grant that Peyton was awarded. Mr. Harfert made the motion to approve the Counselor Corp Grant Application Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- Approval of Accounting Software-** Mrs. Harms made the motion to approve the Accounting Software Purchase. Mrs. Cavanaugh seconded the motion. All Board Members present voted "aye". The motion passed.
- Approval of Classified Salaried Position-**The Board discussed this at a prior Work Session. Mr. Harfert made the motion to approve the Classified Salary Position. Mrs. Cavanaugh seconded the motion. All Board Members present voted "aye". The motion passed.

Action Items ended at 9:14pm.

X. DISCUSSION ITEMS-none

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XI. EXECUTIVE SESSION-C.R.S. 204-6-402(f)personnel

XII. Mr. Hanks made the motion to enter into Executive Session. Mrs. Harms second the motion. All Board Members present voted "Aye". The motion passed. The Board exited into Executive Session at 9:16pm.

A motion to exit Executive Session was made by Mr. Harfert. Mrs. Harms seconded the motion. All Board Members present voted "Aye". The motion passed.

XIII. ADJOURN- A motion to adjourn was made by Mr. Harfert and seconded by Mrs. Cavanaugh. All Board Members present voted "Aye". The motion passed.

The meeting adjourned at 9:36pm.

MINUTES APPROVED at the April 20, 2021 at Regular Board Meeting.

President

Secretary