

RECORD OF PROCEEDINGS

PEYTON SCHOOL DISTRICT 23-JT Board of Education Minutes February 16, 2021 7:00pm Community Room at CTEF Public Access to Meeting via Zoom (Due to COVID 19 Code Yellow-Concern Risk for County)

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Hanks called the meeting to order at 7:00pm.

II. ROLL CALL

Members present: Mrs. Cavanagh, Mr. Hanks, Mr. Harfert, Mrs. Harms and Mrs. Mannering.

III. APPROVAL OF AGENDA-

Mr. Harfert made the motion to approve agenda. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.

IV. APPROVAL OF MINUTES-

Mr. Harfert made the motion to approve the Minutes from the January 19, 2021 Regular Board Meeting. Mrs. Cavanaugh seconded the motion. All Board Members present voted "aye". The motion passed.

V. APPROVAL OF FINANCIAL ITEMS-

Mrs. Harms made the motion to approve the payment of the Financial Items and the February Payables in the amount of \$274,036.51. Mr. Harfert seconded the motion. All Board Members present voted "aye".

VI. COMMUNITY INPUT-none

VII. SUPERINTENDENT'S REPORT-

Last night, interviews for elementary principal candidates were held. Mr. Rea sent the information to Mr. Kistler. The finalists will shadow Mrs. Watts on March 2nd and 3rd. On Sunday night, Mr. Rea and Mr. Lessig kept a very close eye on the forecast and decided to call a two hour delay. At 6:50 Monday morning, a Snow Day was called since Mr. Lessig had a difficult time starting the buses even with the fuel treatment and the buses being plugged in. A frozen water pipe also happened at the CTEF building that day. The high school is remote this week due to teachers having to quarantine and substitute teacher shortage.

VIII. BOARD REQUESTS AND REPORTS

A. Building Reports-

1. Elementary School-

a. Elementary Report-



Grade	May 2020	Aug. 2020	Sept. 2020	Oct. 2020	Nov. 2020	Dec. 2020	Jan. 2021	Feb. 2021
Pre K	16	23	23	26	25	25	26	26
Kinder	32	17	16	17	17	17	17	18
1 st	36	24	28	29	29	29	30	31
2 nd	26	29	27	28	29	29	31	32
3 rd	32	19	19	20	20	19	19	21
4 th	32	35	32	32	32	31	33	34
5 th	42	30	27	28	27	27	29	28
6 th	48	38	35	37	36	37	35	35
TOTAL	264	215	207	217	215	214	220	225

- There are currently 36 students enrolled in Peyton Online Academy Elementary.
- February 1st through February 4th we celebrated Counselor's Week. Classes created posters and cards thanking Mrs. Justice for all she does.
- February 2nd, Mr. Hanks, Mr. Harfert, and Mr. Kistler interviewed staff to find out what characteristics they wanted in their next principal. Staff were appreciative to be part of this process.
- February 10th, we had Zoom Parent Teacher Conferences for students as needed and requested.
- On Thursday February 11th, we celebrated Wacky Day. Staff and students enjoyed dressing up mismatched.
- On Friday February 12th, we had a Zoom LETRS training for staff going through LETRS to meet the new state literacy requirement. We have now completed unit six of eight total units.
- On February 15th and February 16th interviews were conducted for the elementary principal position.

b. Elementary Peyton Online Report-

Peyton Online Academy Elementary Campus is off to a strong start for second semester. More primary students are accessing their daily Zoom tutoring times and our older students are keeping up with their assignments well overall. Additionally, more families are getting comfortable with allowing their students to come into the building during the week for support.

Enrollment Trends:

RECORD OF PROCEEDINGS

From January to February we had two from the same family return to homeschool and two students return to in person learning within Peyton Elementary School. We also gained an additional student in sixth grade.

January	February
Kindergarten - 4	Kindergarten - 3
First Grade - 7	First Grade - 7
Second Grade - 5	Second Grade - 5
Third Grade - 4	Third Grade - 3
Fourth Grade - 4	Fourth Grade - 3
Fifth Grade - 4	Fifth Grade - 4
Sixth Grade - 11	Sixth Grade - 11
Total - 39	Total - 36

2. Junior High/High School Reports

a. Junior High/High School Report-



	7th	8th	Jr. High Total	9th	10th	11th	12th	HS Total	School Total
December Student Count	50	50	100	47	53	58	58	216	316
Jan. Student Count	51	50	101	46	53	58	55	212	313
Feb. Student Count	51	50	101	45	52	58	54	209	310

Peyton Junior High went to remote learning due to a COVID-19 exposure reported in the building on Wednesday, 2/3. Students and staff required to be quarantined were contacted on Monday 2/8. The whole Junior High will be able to report back to in-person learning on Monday 2/15. We are facing the traditional cold and flu season as well as COVID-19. On Tuesday 2/9, I sent an email to remind parents to please keep students' home if they are showing symptoms as we work to keep students and staff healthy, safe, and in school.

Peyton High School went to remote learning due to a COVID-19 exposure reported in the building on Wednesday, 2/10. Students and staff required to be quarantined were contacted on Sunday 2/14. The whole High School will be able to report back to in-person learning on Monday 2/22. Below are the letters sent to students required to quarantine as well as the communication sent to the whole JH and HS.

Peyton Jr.-Sr. High School is forming a Growth Committee to look at the possibility of future population growth in the Peyton School District. The committee will look at possible impacts to staffing, instruction, and building needs. The ultimate goal is to build a 3-to-5-year plan for the building, while looking at the impact of potential growth on students and staff.

Mid-Year Reviews have been performed with teachers and classified staff. The purpose of the Mid-Year Review is to have a dialogue over professional goals, especially over progress and barriers to completion.

b. Junior High/Senior High Peyton Online Academy Report

POA has 27 full-time, 1 part-time, and 1 ½-time ASSENT students.

- 7th Grade = 2
- 8th Grade = 3
- 9th Grade = 5
- 10th Grade = 2 (+1 part-time student) ↓1 (student went back to PHS)
- 11th Grade = 8
- 12th Grade = 7 (+ 1 ½-time ASSENT student) 1 (student withdrew to get his GED)

POA continues to operate with in-person learning opportunities provided in our classrooms. Typically there are about 7-8 students attending in-person each day with a couple others attending sporadically. We also have 4 students who receive one-on-one help via Zoom or Conferences.

Students in grades 7-8 will take CMAS tests in March/April. Students in grades 9-11 will take the PSAT 8/9, PSAT10, or SAT on April 13th. NWEA testing will be in May.

Graduation is set for Thursday, May 27th at 5pm. We anticipate honoring 5 graduates this year. One senior has already completed all the requirements for graduation. Three seniors are intending to attend college or university, one will enter the military, and one will enter the workforce in the automotive field.

Sidebar - RISE Grant (aka My Future program) - 8 teachers are enrolled (or soon will be) in the i-Learn Collaborative Blended Learning Fast Track program. This is a Peyton-only cohort facilitated by Jenni Esser.

RECORD OF PROCEEDINGS

Teachers are taking the following micro-courses:

1. *Introduction to Blended Instruction (Models): Flex, A La Carte, Enriched Virtual Flipped, Station Rotation*
2. *Best Practices in Blended Instruction - teachers will focus on technology integration for student engagement and self-directed learning*
3. *Creating Digital Content - teachers will design, develop, and deliver digital content*
4. *Introduction to Open Educational Resources (OER) - teachers will integrate open educational resources into digital content or curriculum*

Upon completion of the program, the teachers will be certified as Qualified Blended Educators. This will allow these teachers to build (over the summer) a full-year hybrid course to be used starting in the 2021-2022 school year. These hybrid courses will allow Peyton students to have flexibility in their school schedule to pursue career-exploration opportunities such as job shadows, internships, or special projects. This is the pilot program and we hope to have more teachers getting certified and developing courses next year.

c. CTE Update-

CTE-General Information:

Mary has been marketing the auto and woods programs to surrounding districts.

Peyton CTE teachers are in the process of developing videos to market our programs to surrounding districts.

Next year, Peyton will start an 8th grade CTE Exploratory program. The 8th grade students will have the opportunity to take 1 semester of woods and 1 semester of computers.

MiLL-Peyton Woods Update

Woods – Peyton - MiLL

As noted last month, we received over \$40,000 in hardwood lumber. Even though Northwest hardwoods has downsized their business and shut down some of their facilities, they still set aside lumber for Peyton Woods and the MiLL. Peyton students are back in the woods program on regular schedule; however, the MiLL is on a modified class schedule. Many students are taking advantage of the in person learning opportunity, but unfortunately, not all the students are attending in person.

Students at the MiLL will be starting their OSHA 10 training this month. This is the first time the woods program has offered this training to students. Peyton students will start their OSHA 10 training in March. Industry requires OSHA 30, but agrees that OSHA 10 is the appropriate place to start with students. This training will save the employer and students training time when they transition into the workforce. The cost of the OSHA 10 training was paid for with Career Development Incentive funds (CDIP). OSHA 10 is part of the WCA Green Certification students may receive after 2 years in the woods program.

Staff is discussing ways to increase enrollment in the woods program to include an 8th grade career exploration program and an incentive program.

Potential new students were not allowed to come to visit the MiLL, so we created videos and sample tables to display at the schools to show what students learn in the Woods Manufacturing. We did have a virtual open house and an in-person open house. The in-person open house generated some program interest, but not as much as we would like.

Auto

Phil Long Ford has been an outstanding partner. Not only are we getting 3 new engines, but also 3 transmissions to help students learn. The auto program will be purchasing 6 engine stands to display the engines and transmissions for classroom use.

Phil Long Ford (Steve Lacy) is working on his partners to see if we can get a standalone building in Peyton. Mary, Greg, Peter, James and I were on a conference call to discuss the potential of getting a building and possible locations.

The automotive program has outgrown its current space. We are not ADA compliant which could jeopardize the program in the future. The new building would allow for automotive lifts and training certifications. In addition, Peyton could become approved as a NATAF certified site which leads to more certifications for students as well as increased grant opportunities, college credit and recognition for Peyton. Phil Long is willing to help us with these needs, if we can get the facility.

Computer Science:

Mary has met with Project Lead the Way to discuss the CTE curriculum that could allow the district to expand CTE class offerings. The program offerings could include the Introduction to Engineering, computer science, and a biomedical program. The PLTW curriculum could allow students to receive UCCS college credit for classes offered in Peyton. More information will be presented as soon as it is available.

B. District Maintenance Report-

- CTEF sidewalk repairs and concrete ramp to new roll up door are completed.
- RTU-01 at the HS parts ordered, estimated \$1800.00. VAV1-1 at the HS blower motor ordered, Estimated \$3000.00.
- Two water bottle filling stations for CTEF arrived 2/8/2021 (ordered 10/5/2020 \$2900.00 total). Installation in progress (more involved than typical due to age of building & pipes as well as access).
- CDPHE sanitary survey "observations" have been corrected.
- Heat detectors and fire drop doors at elementary kitchen finally completed 1/21/2021 (JCI).
- Radios to be installed; ES 2/15/2021, HS 2/16/2021, CTEF 2/17/2021.
- Midyear kitchen hood inspections completed 2/10/2021.
- Superior Roofing came out on 2/2/2021 for roof leak, called them on 1/28/2021. Excellent customer service again.
- Waste Water Treatment Plant is in compliance.

C. District Advisory-Mr. Burnside attended meeting.

D. BOCES Report-Mr. Kistler attended the meeting. They discussed the Director's Evaluation.

IX. ACTION ITEMS-entered at 7:45 pm

- A. **Third and Final Reading of Policy GBGG-Staff Sick Leave-** Mr. Rea discussed the proposed tier structure of the GBGG revision. Upon retirement/separation from the district, the new policy increases payout of sick leave days to staff based on service to the district. The Board wanted more time to discuss the proposed changes. Mr. Harfert made the motion to table the Third and Final Reading of Policy GBGG-Staff Sick Leave and the Third and Final Reading of Policy GBGL-Staff Victim Leave. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion to table the item passed.

RECORD OF PROCEEDINGS

- B. **Third and Final Reading of Policy GBGL-Staff Victim Leave-** Mr. Harfert made the motion to approve the Third and Final Reading of Policy GBGL-Staff Victim Leave. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- C. **Second Reading of Policy GBGH-Sick Leave Bank-**Mr. Hanks made the motion to approve the Second Reading of Policy GBGH-Sick Leave Bank. Mrs. Cavanaugh seconded the motion. All Board Members present voted "aye". The motion passed.
- D. **Second Reading of Policy GBGJ-Bereavement-** Mr. Harfert made the motion to approve the Second Reading of Policy GBGJ-Bereavement. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- E. **Approval of Certified Staff Resignations-** Mr. Hanks made the motion to approve the Certified Staff Resignations. Mrs. Cavanaugh seconded the motion. All Board Members present voted "aye". The motion passed.
- F. **Approval of Special Education Para Salary Column on Salary Schedule-** Mr. Harfert made the motion to approve the Special Education Para Salary Column on Salary Schedule. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- G. **Approval of Four Day School Week-** Mrs. Harms made the motion to approve the Four Day School Week. Mrs. Cavanaugh seconded the motion. All Board Members present voted "aye". The motion passed.

Action Items ended at 8:02pm.

X. DISCUSSION ITEMS

- A. **Board Work Session-**Scheduled for Monday, March 8th

XI. EXECUTIVE SESSION-none

- XII. ADJOURN-** A motion to adjourn was made by Mr. Hanks and seconded by Mrs. Cavanaugh. All Board Members present voted "Aye". The motion passed.

The meeting adjourned at 8:10pm.

MINUTES APPROVED at the March 16, 2021 at Regular Board Meeting.

President

Secretary