

RECORD OF PROCEEDINGS

PEYTON SCHOOL DISTRICT 23-JT Board of Education Minutes November 17, 2020 7:00pm Community Room at CTEF Public Access to Meeting via Zoom (due to COVID 19) Safer at Home Orders

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Hanks called the meeting to order at 7:06pm.

II. ROLL CALL

Members present: Mrs. Cavanagh, Mr. Hanks, Mr. Harfert, Mrs. Harms and Mrs. Mannering.

III. APPROVAL OF AGENDA-

Mr. Rea asked if we could add two Discussion Items A-to Discuss the EASI Grant and B-to Discuss the hiring of a Long-Term Substitute at the elementary. Mr. Harfert requested to be added under Community Input. Mr. Hanks made the motion to approve agenda as revised. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.

IV. APPROVAL OF MINUTES-

Mr. Harfert made the motion to approve the Minutes from the October 20, 2020 Regular Board Meeting. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed

V. **APPROVAL OF FINANCIAL ITEMS-** Mr. Harfert made the motion to approve the Financial Items with the recommendation from the auditors to list the amount of the approved Accounts Payables beginning in December. Mrs. Mannering seconded the motion as revised. Ms. Kirchner requested the ability to pay a few bills in the "early batch" to avoid paying interest on Credit Cards and a few items that the district may receive a discount on by paying early in the month. She also requested that it be okay to approve the Accounts Payable for December in January since the December Meeting is so early in the month due to Mill Certifications. All Board Members present voted "aye". The motion passed.

VI. **COMMUNITY INPUT-**Mr. Harfert recognized Mr. Hanks' Birthday which was that day.

Mr. Dawson was present repenting DAC. He spoke under Community Input and shared the history of Peyton and Peyton School District. The Grandview Reserve was discussed and how to involve the community in DAC as Board Policy Fs-Facility Planning and Development are being reviewed.

VII. **SUPERINTENDENT'S REPORT-** Mr. Kistler shared with the Board that COVID 19 numbers are rising which means the district's numbers are rising also; however, students are not spreading this inside the school, but typically it is occurring outside of the schools then entering our schools once contracted. Mr. Rea and Mr. Kistler have met with the Grandview Reserve folks. They are in talks with a home builder which may move the project along a little quicker than anticipated. Currently, they are thinking about ten homes per month will be constructed once construction begins. The Governor has deemed Education as "essential". Mr. Rea and Mr. Kistler are currently working to distinguish how the County Health Department plays into schools opening/closing due to COVID. Mrs. Harms shared her concerns for the students missing their childhood due to the virus and missing out on student interaction as well as outside activities. Mr. Hanks said we are in a much better place than we were last March when we had to close.

VIII. BOARD REQUESTS AND REPORTS

A. Building Reports- Middle School/High School-



*PJHS Student Enrollment- Three Month Trend
Nov. 2020 Secondary Board Report*

| | 7th | 8th | Jr. High Total | 9th | 10th | 11th | 12th | HS Total | School Total |
|-------------------------|-----|-----|----------------|-----|------|------|------|----------|--------------|
| September Student Count | 51 | 51 | 102 | 49 | 54 | 659 | 57 | 219 | 321 |
| October Student Count | 50 | 50 | 100 | 47 | 53 | 58 | 57 | 215 | 315 |
| November Student Count | 50 | 49 | 99 | 47 | 53 | 59 | 57 | 216 | 315 |

Prior to the move to remote learning of Wednesday last week. Staff, continued to provide instruction to students on their virtual days using Google Classroom. Starting on Wednesday 11/11, students started completing full time remote learning through Google Classroom. From discussions with teachers and students, overall the transition has gone smoothly. A Zoom meeting schedule was established last week to allow teachers the ability to hold Zoom instruction and questions answer sessions.

Below is the Remote Learning Plan that was developed by a teacher/counselor/administrative committee this past summer. This was sent out at the beginning of the year to parents, and was sent out again this past Tuesday 11/10. We will follow this plan during Remote Learning. As a staff we are currently discussing what final exams will look like, and how these will be administered.

On Friday 11/6 from 8:30-12:30, we held the first Peyton Jr.-Sr. High School Academic Intervention day of the year. Below is a synopsis of the purpose. We had a total of 21 students show up for additionally intervention(s). Another intervention day was planned for 11/6, but due to retuning to remote learning, it was cancelled. We will look to hold more of these days when it is safe and allowable in the second semester.

Peyton Jr.-Sr. High School
Friday Academic Intervention
8:30-12:30

Goal: Students who are struggling academically will receive extended time, intervention, and support in an academic environment, as well as prepare for upcoming course work.

Criteria: Extended intervention and support in an academic environment. Students underperforming in one or more classes and need extra time and/or tutoring to complete work will attend on the dates below. For example, a letter grade of an F for at least two weeks in one or more courses. Teachers will be available and on hand to aid students in work completion and provide academic support where needed.

Dates:

11/6/20

11/13/20- Canceled

12/4/20- Canceled

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Process: On Monday or Tuesday before the scheduled Friday School, Mr. Trice or Mr. Burnside will call parents to let them know the student will need to attend Friday Academic Intervention.

Goal: During this time, students struggling academically will have time to complete work, receive further academic support, and prepare for upcoming course requirements.

Transportation: Students will need to be dropped off by 8:25 at the main entrance. We are working to provide transportation for in district students. More details will be provided in regards to transportation in the coming days.

Elementary School-



| Grade | May 2020 | August 2020 | September 2020 | October 2020 | November 2020 |
|-----------------|----------|-------------|----------------|--------------|---------------|
| Pre K | 16 | 23 | 23 | 26 | 25 |
| Kinder | 32 | 17 | 16 | 17 | 17 |
| 1 st | 36 | 24 | 28 | 29 | 29 |
| 2 nd | 26 | 29 | 27 | 28 | 29 |
| 3 rd | 32 | 19 | 19 | 20 | 20 |
| 4 th | 32 | 35 | 32 | 32 | 32 |
| 5 th | 42 | 30 | 27 | 28 | 27 |
| 6 th | 48 | 38 | 35 | 37 | 36 |
| TOTAL | 264 | 215 | 207 | 217 | 215 |

- There are currently 41 students enrolled in Peyton Online Academy Elementary Campus.
- PES teachers and paras going through LETRS (Language Essentials for Teachers of Reading and Spelling) have completed and passed the post test for units 1-4. They will complete units 5-8 next semester.
- On October 27th and October 28th, PES teachers held virtual award assemblies through Zoom for families. Families were appreciative that they were included.
- On November 12th, PES celebrated Disney Day. We had lots of princesses, Toy Story, and Mickey Mouse characters in the building.
- On November 16th, we transitioned to E-Learning. The transition was smooth for staff and students. Weekly this school year teachers have assigned work in Google Classroom so that students and parents are familiar with Google Classroom. This has helped tremendously!
- Google Chrome books are available for check out to students/families in need of a tech device.
- November 18th is Support Professionals Day, so we are celebrating our support personnel all week.

Peyton Online Academy Report-

Peyton Online Academy - Elementary Campus currently has 41 students enrolled. Two students moved out of district to Colorado Springs. Additionally, we are providing an enrichment math curriculum for one 6th grade student needing 8th grade math. Students are progressing in their curriculum and several are coming into the building for support on a scheduled basis. Currently one family has expressed interest in returning to the brick and mortar building after Christmas Break. We have been fortunate to bring on another teacher, part time. She conducts virtual tutoring sessions, grades, and supports students in small groups in person as needed. Students are currently scheduled for mid-year testing, which will happen December 9th and 10th. This testing will include Acadience Benchmark testing, and NWEA testing.

POA Secondary Board Report 11.17.20

We are at 26 full-time, 1 part-time, and 1 ½-time ASSENT students. This is down one student, who moved. One application was received today from a PHS student.

- 7th Grade = 2
- 8th Grade = 3
- 9th Grade = 3
- 10th Grade = 2 (+1 part-time student)
- 11th Grade = 8
- 12th Grade = 8 (+ 1 ½-time ASSENT student)

We are the last school standing in the district. POA is operating with in-person learning. Typically there are about 4-5 students attending in-person each day. We also have 3 students who receive help via Zoom. We are pushing all students to work hard and catch up/stay caught up. Students choose which courses to work on when; most students are choosing to work on 2-3 courses at a time. This means they are on a compressed completion schedule compared to courses being spread out over the entire semester. So far, 43 full-semester courses have been completed.

NWEA testing has been completed; most of the testing was done remotely.

We have one PCA student working on improving their Math skills with us so they can pass the ACCUPLACER test to qualify to take Math courses at PPCC.

B. District Maintenance Report-Mr. Land was not able to be present for tonight's meeting, but the Board wanted to recognize what an amazing job the Custodial Staff is doing to keep the district going. The Bus Driver shortage was also discussed.

C. District Advisory-see Community Input

D. BOCES Report-BOCES had its Board Meeting last month. Mr. Harfert reported that they are in the same process Peyton is.

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IX. ACTION ITEMS-entered at 8:18pm

- A. **Approve Student October Count-** Mr. Harfert made the motion to approve the Student October Count for the 2020-2021 School Year. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed.
- B. **Approve Mill Levy Override One Time Payments-** Mr. Harfert made the motion to approve the Mill Levy Override One Time Payments. Mr. Hanks seconded the motion. Ms. Kirchner shared kudos and thank you's to her staff. The auditor during the Work Session thanked the Business Office for all their hard work and quick response during the audit. Mrs. Benner and Ms. Davis both did great work through the process. Ms. Benner took over the CDE Human Resources Report and Mill Levy Override Calculations, so Ms. Kirchner could focus on the audit and CDE Reports. All Board Members present voted "aye". The motion passed.
- C. **Approve Quarterly Financial Report-**Ms. Kirchner shared the financial state of the district's major funds from September 30. This item was tabled from the October Meeting due to Ms. Kirchner's absence. The District ended fiscal year 2020 with a higher than projected General Fund Balance as well as Grant carryovers of over \$620,000 due to COVID. Mr. Harfert made the motion to approve the Quarterly Financial. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed.
- D. **Approve Assurances for Financial Accreditation-**Ms. Kirchner told the Board that each year as part of the audit, the Colorado Department of Education requires the district to complete the Assurances for Financial Accreditation. Mr. Hanks made the motion to approve the Assurances for Financial Accreditation. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- E. **Approve of RISE Grant Award-**Mr. Rea told the Board that the district was awarded the RISE Innovation Grant. Mrs. Webb wrote the grant for us. It is a two year grant with the total award of around \$852,000 over two years. Mr. Hanks made the motion to approve the RISE Grant Award. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed.

Action Items ended at 8:46pm.

X. DISCUSSION ITEMS

- A. **EASI Grant Application-**Mr. Rea shared that since the district receives ESSA Funding, it can also apply for the EASI Grant. To submit the grant, Mr. Rea needs Board signatures for submission.
- B. **Long-Term Substitute-**With the retirement of one of the staff members at the Elementary School, Mrs. Watts has hired a long term substitute to fill the position.

XI. EXECUTIVE SESSION-none

- XII. **ADJOURN-** A motion to adjourn was made by Mr. Harfert and seconded by Mr. Hanks. All Board Members present voted "Aye". The motion passed.

The meeting adjourned at 9:53pm.

MINUTES APPROVED at the December 9, 2020 at Regular Board Meeting.

President

Secretary