

# RECORD OF PROCEEDINGS

## PEYTON SCHOOL DISTRICT 23-JT Board of Education Minutes September 15, 2020 7:00pm Community Room at CTEF Public Access to Meeting via Zoom (due to COVID 19)

### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Hanks called the meeting to order at 7:03pm.

### II. ROLL CALL

Members present: Mrs. Cavanagh, Mr. Hanks, Mr. Harfert, Mrs. Harms and Mrs. Mannering.

### III. APPROVAL OF AGENDA- Mr. Harfert made the motion to approve agenda as revised. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.

### IV. APPROVAL OF MINUTES-

Mr. Harfert made the motion to approve the Minutes from the August 18, 2020 Regular Board Meeting. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed

### V. APPROVAL OF FINANCIAL ITEMS- Mr. Harfert made the motion to approve the Financial Items with questions answered. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.

### VI. COMMUNITY INPUT-none

**SUPERINTENDENT'S REPORT-**Mr. Kistler told the Board that The MiLL was awarded \$15,000 in prize money from Colorado Succeeds for the "Transformational Impact in a High School" category. The mandatory two day work group for staff on August 31 and September 1 went well. Staff was able to work on issues to make learning with restrictions as best as possible. Growth is coming to Peyton. Mr. Land, Mr. Rea, and Mr. Kistler are working through the beginning stages of conversations between regional building, developers, and the Peyton School District. Mr. Kistler is currently reviewing Policies, so the Board will be updated with the growth and what to expect as a district.

### VII. BOARD REQUESTS AND REPORTS

#### A. Building Reports- Elementary School-



Grade	May 2020	August 2020	September 2020
Pre K	16	23	23
Kinder	32	17	16
1 <sup>st</sup>	36	24	28
2 <sup>nd</sup>	26	29	27
3 <sup>rd</sup>	32	19	19
4 <sup>th</sup>	32	35	32
5 <sup>th</sup>	42	30	27
6 <sup>th</sup>	48	38	35
TOTAL	264	215	207

- In August, 35 students were enrolled in POA Elementary Campus and currently there are 42.
- The school year is going well! Staff and students are adjusting to the new safety protocols and procedures. Students are still in classroom cohorts and do everything throughout the day with their class including recess, lunch, and bathroom breaks. We are also still taking temperatures of all staff and students before entering the building, every day.
- On August 31<sup>st</sup> and September 1<sup>st</sup>, we had E-Learning days. This was great for students to ensure they were able to access and turn in assignments through Google Classroom. It also gave teachers the chance to record instructional videos and assign work with students out of the building.
- Acadience and NWEA beginning of the year testing is done.
- On September 2<sup>nd</sup>, we had beginning of the year data meetings to determine small group instruction needs for every student in the building. Small group instruction is done by the teacher or their support person this year to ensure students stay in cohorts.
- On September 10<sup>th</sup>, we had Super Hero Day where staff and students dressed up as essential workers.
- On September 18<sup>th</sup>, we will have an In-Service Day. Our schedule for the day includes:
  - 8:30-10:30 LETRS Face To Face Training
  - 10:45-11:45 ELL Plan Training and Writing plans for teachers that have ELL students
  - 12:30-3:00 ALP Training and Writing for teachers that have ALP students
  - 12:30-3:00 READ Plan Training and Writing for teachers that have READ plan students
- On September 24<sup>th</sup>, we will have Zoom Parent Teacher Conferences for students as needed and requested.

#### High School-



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## Sept. 2020 Secondary Board Report

	7th	8th	Jr. High Total	9th	10th	11th	12th	HS Total	School Total
May Student Count	46	45	91	54	61	59	61	235	326
August Student Count	54	56	110	50	57	60	57	224	334
September Student Count	51	51	102	49	54	59	57	219	321

Currently we have 7 students that are online for PJHS. They are on Edmentum, the Aleks Math Program, and a combination of Google Classroom courses. We are communicating with parents weekly on student progress for our online students.

Students and staff have adjusted well to the health and safety protocol implemented at the start of the school year. Students have been receptive to wearing masks and have been following the guidelines set forth.

The hybrid model has been a challenge to implement, still all students have had training on how to log in and utilize the system. Teachers have worked hard to make sure students are aware of the work posted, and use a part of the Google Classroom system called the To Do list to help students stay organized. Additionally teachers have worked to provide effective learning opportunities and instruction remotely that will build on what the students are learning during in-person instruction.

During the remote learning days on Monday 8/31 and Tuesday 9/1, teachers provided opportunities for students to Zoom with teachers and ask questions, they worked to answer student questions via Google Classroom, and the staff established which students have access issues- lack of technology, no internet, etc.

### **Peyton Online Academy Report-**

Peyton Online Academy - Elementary Campus

POA Elementary has had a large increase in our enrollments for this school year, mostly due to COVID 19. Currently, we have 42 students enrolled. We staff two full time teachers and one full time paraprofessional, who serves as our student support specialist for grades 4-6. We started the year with a staggered testing schedule for NWEA and Acadience Benchmark Testing. Several families did choose to opt out of this testing; we are requesting letters from those families as documentation of their opting out.

Our students are acclimating nicely to the change in their educational environment. To help with the transition we provided two days of virtual training for students and parents so they could learn their new curriculum and learning management system. Additionally, students are offered weekly Monday Morning Meet Ups through Zoom to discuss the assignments that are coming up for the week, who is on track and who needs to catch up. Also, daily office hours are provided virtually for each grade level so a student can touch base with a teacher for support. These support measures have been a great way to connect with and train students as overall, parents have shown to be a great support at home as learning coaches and most students are on track for assignment completion.

This year, students in grades kindergarten through 6th grade have the option to take additional electives such as PE, Art, Technology, and Spanish. This seems to be a great addition to most students' schedules as they are excited to take classes that might not have been offered previously.

### **B. District Maintenance Report-**

#### Board Update September 2020

- Systems and facilities appeared to handle students return well. There were some minor issues but nothing significant. Custodial now has sanitizing machines for each of the school buildings. These are used nightly and are available to the school during the day if needed.
- HVAC controls updates at the high school and elementary school are complete and operating properly. Systems appeared to have handled the recent cold snap well.
- Third party fire inspections are scheduled for 9/25/2020. The company has been demanding payment for the inspections because our contract states we will pay them in August (I believe August 1<sup>st</sup>). The agreement is they would perform the inspections prior to the first day of school so I have been withholding payment until the inspections are completed. Still no word on State fire inspections.
- Unfortunately there are still some bugs to work out on the alarm upgrades; we are working with the contractor.
- Grandview Reserve project: There are public meetings scheduled for 9/17/2020 and 9/23/2020. Their process is moving forward faster than originally estimated. Tim and I had another discussion about the need for comprehensive planning and strategizing. As of 9/11/2020 it appears we have made some progress on the lot size, several other concerns remain as well (768.2 acres / 3260 dwelling units).
- Pine View Estates proposal is 7 houses off of Ranch Hand and Red Barn roads.
- Sod was removed from the warning track around the baseball field to regain space for an adequate warning track. Some of the sod was added to decrease the infield size and the remaining sod was transplanted to the interior of the football practice field to replace most of the dirt & weeds.
- Waste Water Treatment Plant total coliform came back within accepted levels and we are back within compliance.

**C. District Advisory-**The meeting was cancelled

**D. BOCES Report-**Their next meeting is September 24<sup>th</sup>.

## **VIII. ACTION ITEMS-entered at 7:46pm**

- Board Reorganization-**Mr. Harfert nominated Mrs. Mannering for Vice President of the Board of Education. Mrs. Harms seconded the motion. No other nominations were made, so a roll call was taken. All Board Members present voted "aye". The motion passed. Mr. Harfert nominated Mrs. Cavanagh for Treasurer of the Board of Education. Mrs. Mannering seconded the motion. No other nominations were made, so a roll call was taken. All Board Members present voted "aye".
- Approval of Certified New Hire-** Mr. Harfert made the motion to approve the Certified New Hire. Mrs. Cavanagh seconded the motion. All Board Members present voted "aye". The motion passed.
- Addendum to Certified Contract-** Mrs. Harms made the motion to approve the Addendum to the Certified Contract. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed.
- Approval of Audit Engagement Letter-**Ms. Kirchner sent the Board a copy of the Audit Engagement Letter from Prospective Business Solutions, LLC. The auditing firm will be on site the week of October 15, 2020 and expects to have a draft report completed no later than November 15, 2020 with a Final report by November 30, 2020. Mrs. Kirchner will schedule a Work Session for the Presentation of the Audit. Mr. Hanks made the motion to approve

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the Audit Engagement Letter. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.

**Action Items ended at 7:58pm.**

**IX. DISCUSSION ITEMS**

- A. **Classified Resignation**-Mr. Kistler and Mr. Rea informed the Board of two classified resignations.
- B. **Classified New Hire**-Mr. Kistler and Mr. Rea discussed the two new classified hires.
- C. **Grandview Reserve**-Mr. Kistler requested a Board Work Session to discuss the Grandview Reserve Housing Development that could potentially bring in 3,261 to the school district.

**X. EXECUTIVE SESSION-none**

**XI. ADJOURN**- A motion to adjourn was made by Mr. Harfert and seconded by Mrs. Harms. All Board Members present voted "Aye". The motion passed.

**The meeting adjourned at 8:09pm.**

MINUTES APPROVED at the October 20, 2020 at Regular Board Meeting.

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President

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Secretary