

RECORD OF PROCEEDINGS

PEYTON SCHOOL DISTRICT 23-JT Board of Education Minutes January 20, 2020 7:00pm Community Room at the CTEF Building

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Hanks called the meeting to order at 7:00pm.

II. ROLL CALL

Members present: Mr. Eckelberry, Mr. Hanks, Mr. Harfert, Mrs. Harms and Mrs. Mannering.

III. APPROVAL OF AGENDA- Mr. Hanks stated that it has been requested to add and change the Executive Sessions. The scheduled Executive Session will now be cited as C.R.S. 24-6-402(4)(b) to legal advice for personnel. Michelle Murphy (legal), Mr. Trice and Mr. Burnside were requested to be invited into this Executive Session. Mr. Rea was not present due to illness. Executive Session C.R.S. 24-6-402(4)(f) was added as personnel-Tim Kistler. Mr. Eckelberry made the motion to approve the Agenda as amended. Mr. Harfert seconded the motion. All Board Members present voted “aye”. The motion passed.

IV. APPROVAL OF MINUTES- Mr. Eckelberry had one correction on the November minutes to change “present” to “president”. Mrs. Harms added for the January minutes it should have stated four players not five. Mr. Harfert made the motion to approve the minutes as revised. Mrs. Harms seconded the motion. All Board Members present voted “aye”. Mr. Eckelberry added that he is concerned about the Financial Audit and Management Letter to the Board as well as Board responsibility; therefore, he requested Discussion Item D be added to the Agenda.

V. APPROVAL OF FINANCIAL ITEMS- Mr. Eckelberry asked if Mrs. Kirchner reviewed the questions from the December Meeting. She has not since the Budget and other daily functions have been the priority. He noted that as a Board it is important to stay on top of items like this. Mr. Harfert made the motion to approve the financial items. Mrs. Harms seconded the motion. All Board Members present voted “aye”.

VI. COMMUNITY INPUT

A. Peyton Way Foundation-Grant Awards- Al Kearsse wanted to thank everyone who volunteers with the Peyton Way Foundation, and stated they would appreciate anyone who would like to volunteer. Their mission is to enhance the educational support by offering mini grants to teachers. This year 8 grants were awarded totaling \$7929.70. The Foundation had a dodgeball tournament fundraiser. Their Annual Dinner and Auction will be held in April. All of the requests submitted were approved. Most of the grants were for \$1,000 each. Recipients were Mr. Kimsey for the Dave Ramsey personal finance program, Ms. Pavetti for the Naviance Program, Mr. Nickell for baseball uniforms, Ms. Keith for keyboard class supplies, Ms. Chase for BIONIC (Believe it or not I care), Mrs. Goodmen for I-pads, Mrs. Krute for Art Supplies, and Mrs. Justice a Buddy Bench at the elementary. Most \$1,000 each.

B. Quarterly Transportation Report- Mr. Kistler asked if the Board reviewed the notes from Mr. Lessig. Mr. Eckelberry asked when our current loan payment on the buses would be finalized and would we be looking at replacing two of our existing fleet.

VII. SUPERINTENDENT’S REPORT- Mr. Kistler stated that he submitted his goals and 5 year plan in December. The Safety Team is looking at any new requests to be a part of the armed staff. They will go through the proper trainings and interviews. They are also looking at Stop the Bleed trainings and more suicide and social emotional training. Mr. Land working on BEST Grant for Security Upgrades.

VIII. BOARD REQUESTS AND REPORTS

**A. Building Reports
Elementary School Report-**



Grade	May 2019	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020
Pre K	25	14	15	16	16	16	15
Kinder	25	34	32	32	33	33	33
1 st Grade	22	34	34	34	34	35	36
2 nd Grade	30	29	29	29	29	29	26
3 rd Grade	28	29	30	30	30	31	31
4 th Grade	42	34	35	35	35	35	32
5 th Grade	43	44	44	43	43	43	41
6 th Grade	42	49	49	50	50	50	49
TOTAL	257	267	268	269	270	272	263

- Our next emergency drill is scheduled January 22nd – fire drill.
- On December 18th, we held data meetings to review mid-year data and adjust instruction for our What I Need Groups (WIN).
- On January 6th, our in-service day teachers updated ALP’s and READ Plans.
- On January 13th, first and second grade awards assemblies for Second Quarter and First Semester were given for Perfect Attendance, Math, Reading, PAWS, and NWEA/ MAP growth for the semester.
- On January 14th, third through sixth grade awards assemblies for Second Quarter and the First Semester were held. Awards were given for Perfect Attendance, A and AB Honor Roll, as well as NWEA MAP growth.
- Our annual WIDA testing for ELL students is happening now.
- Today, January 20th, after school we graded school wide writing prompts as a staff.

RECORD OF PROCEEDINGS

- Our next Friday Enrichment class is on January 24th. Classes scheduled include: Woods, Archery, Senior Center Pot and Succulent, Paper Crafting, Rock Band, Cooking, Watercolor Painting, and Glass Bead Bracelets.
- On January 27th, our PES Matchwits team will compete at the Miami-Yoder tournament.
- On January 28th and 29th, as part of the Early Literacy Grant, our 95% Group Literacy Consultant will be in our building observing, looking at school wide data, and debriefing with teachers.
- Mrs. Watts added that families moved out of state between December and January which caused the change in student counts. Friday Enrichment class attendance has varied also. The numbers typically are around 100 students. The school informs parents that they are welcome to attend with their child. The ideas for Friday Enrichment classes through the year are driven by asking parents what ideas do they have for Friday Enrichment.

High School Report-



PJHS Student Enrollment- Three Month Trend
January 2020 Secondary Board Report

	7th	8th	Jr. High Total	9th	10th	11th	12th	HS Total	School Total
Nov. Student Count	46	46	92	55	62	61	61	239	331
Dec. Student Count	47	46	93	55	63	62	61	241	334
Jan. Student Count	48	46	94	53	62	58	61	234	328

This past Friday the 17th, Peyton High School hosted the Special Olympics of Colorado. In between the varsity girls and boys basketball game, Special Olympians played an exhibition game to help raise money for the Special Olympics cause. This has become an annual tradition at Peyton High School, and again was a great experience for the Special Olympians, as well as the students, parents, and community members in attendance. We look forward to another great experience next year. Special thank you to Coach Sims for setting up this great event!

This Thursday the 16th, the Peyton High School Student Council will be holding a Drive Smart assembly for all HS students. This hour long presentation will be from 2:00-3:00 and is entitled Impact: Teen Drivers. Please see below for a short synopsis on the program-

Impact Teen Drivers leads engaging presentations and assemblies in schools based on "What Do You Consider Lethal?" campaign. "What's Lethal?" is high energy and interactive, bringing the facts about reckless and distracted driving to teens using innovative videos with relatable personal stories and calls to action. The curriculum empowers teens to take the lead in peer-to-peer messaging. They can take the pledge to save lives by committing to being safe driver and better passengers.

Mid-Year RANDA evaluations are scheduled and taking place with teachers.
The spring testing schedule is being worked on and will be released within the next month.

NWEA MAPS testing has been completed.

The results for First Semester Honor Roll have been compiled and will be released this week to students and their families.

We will hold our monthly Career Day this Wednesday from 2:45 to 3:40. This month we have Tina Cox a DOD/Aerospace Consultant and Jamie Norris with Animal Law Enforcement. Students from all grade levels are able to sign up and listen to the presentations.

The PJHS Teacher Leadership Team will meet this Wednesday at 3:45; we will discuss Graduation Guidelines, primarily a discussion around Capstone projects.

This upcoming Friday the 24th a SAT Prep will be made available for all junior and senior students from 8:00-11:00 am. Students will work on test strategy as well as review example test questions.

On Wednesday 1/29 at 6:00 pm the administration and counseling department will present the 2021 Graduation Guidelines to students, parents, and guardians. This seminar will serve to give details on the Guidelines, Menu of Options, and how Peyton High School will help students prepare.

The PJHS BAC met on Wednesday 1/8, the BAC was well attended and the topics discussed were the Parent Survey, Parents Seminars/Trainings, Graduation Guidelines, Safety- Building, Protocol, and Procedure Update.

The PJHS Safety Committee met on Wednesday 1/15 and discussed Safety procedures and protocol, as well as an upcoming Safety Audit that will be performed at each building.

On Thursday 1/9, a survey was sent out via Infinite Campus to parents and guardians to complete. At this point we have 62 responses, we will keep the survey open for one more week.

Peyton Online Academy Report-no report

Woods' Manufacturing Report-

- Semester 2 takes a turn in our classes. Cabinet Making 2 has students building a small solid wood table. Cabinet Making 4 has a focus on production and Industry Certifications
- Numbers- At The MiLL- we are down 4 but gained 2
- At The MiLL, we are working with the Widefield School District counselors to come up with a way to introduce a second semester introduction class that would effectively bring our numbers up.
- Peyton Woods is working with Safety Speed Manufacturing to turn the upper lab into a "Safety Speed" classroom. The president of Safety Speed will be on campus on the 10th and 11th of February.
- The MiLL hosted 435 elementary school students the last week of the Semester. Students learned about manufacturing and built a little toolbox to take home

RECORD OF PROCEEDINGS

- High School and Jr. High tours are happening right now at The MiLL. We are starting to plan for over 200 students on the Cabinet Manufacturing side for next school year.
- Kevin spent time at the Falcon High School 9th grade orientation, introducing Falcon students to our programs and making sure they knew they had options to take Cabinet Manufacturing.
- **B. District Maintenance Report-** CTEF roof punch list items have been completed and passed the manufacturer's warranty inspection. Final walk with roofing contractor and consultant is scheduled for 1/20/2020.
- LED and fence project is still waiting on some concrete work near the double gate and one punch list item. We have to wait for warmer weather to pour the new concrete. Rebates from Mountain View Electric Association came in approximately \$1330.00 more than estimated.
- The Halo Vape Detectors that were discussed during the last meeting appear to have several nice features. Unfortunately our cost runs about \$1150.00 each plus installation. They have web based controls you can adjust to best fit your needs and include software updates as the vaping chemicals change. They can detect; vape, marijuana, cigarette, moisture as well as vibrations (tamper resistant), loud noises or changes in noise levels and several other chemicals or compounds. Tim has requested I try to add these to the BEST Grant application.
- Current items to be included in the BEST Grant application include (max budget of \$200,000.00):
 - Replacing outdated fire panel, detection and notification devices at the elementary school.
 - Alarm upgrades to include personal panic buttons for staff, a separate alarm noise from the fire alarm for distinction between evacuate and shelter in place and better tracking of alarm activity per person for all school buildings.
 - Second wall & doors at the entry in the high school to better control access. This will include moving Marla's desk and adding a service window. An additional office will be created to replace the office we are losing by moving Marla.
 - FOB system for employee access. Replacing the in/op system at the high school, updating the system at the elementary school and adding the entry & office doors at CTEF. The existing systems at the elementary and high schools are outdated and no longer supported. New hardware is not compatible with our software and the old hardware is not compatible with the new software.
 - Intercom upgrades at the three school sites. "All Call" option is only available in secretary areas.
 - 12 Vape Detectors for the bathrooms in CTEF and bathrooms & locker rooms at the high school.
- Exhaust fan for the high school gym went down on 1/9/2020. Parts should arrive on 1/16/2020.
- Positive feedback on the spot lights in the high school gym.
- Some bugs in the HVAC systems at the elementary school are still being investigated. No noticeable issues to the elementary school staff or students at this time.
- Two high school roof top HVAC units went down on 1/2/2020. We had to call Trane for assistance \$1700.00.
- Waste Water Treatment Plant continues to pass state tests.
- We are entering a three year cycle of water testing again so you will see additional fees / charges (about \$6000.00).
- Lead, copper, fluoride and several other contaminants are tested for on a regular basis while chlorine is tested daily.
- Multiple water tanks are leaking at the CTEF pump house. We are requesting State authorization to change from 6 low contact tanks to one high contact tank. This will save us over \$3,000.00 and free up some space but more importantly it will make it easier to maintain a stable chlorine level in the water.
- New ADA door opener at the high school is finally fully operational (over 48 hours invested).
- Gym floor refinishing went well. Several rollers under the bleachers are worn & damaged. We will need to replace all the rollers when the floor is sanded down and resurfaced (typically done every 10-15 years).

C. District Advisory- Mr. Dawson is president. 2 other ladies were present. They are contacting people to see if they are willing to attend. Their discussions included safety as well as Title I and Gifted & Talented. Mr. Denson asked if we can send out reminders of meetings through IC like we do for alerts and updates. The principals are recruiting for the Booster Club also.

D. BOCES Report-Mr. Harfert attended the meeting on December 12th. They have nine new members. They were presented with positive information regarding the Financial Audit which included a surplus they could use to spend down and make a larger payment on BOCES East building. The Board voted and that is what they elected to do. Their next meeting is January 23rd. Mr. Harfert complimented Mr. Bershinsky regarding his vision and work on the insurance co-op. Mr. Bershinsky will be meeting with larger districts to discuss the benefits of the co-op. Severe needs students go to BOCES on Gorman. Less severe needs students attend BOCES East from the rural areas.

IX. ACTION ITEMS-entered at 8:37pm Action Items

- First Reading Policy AC-**The Peyton models of the district policies will become more like the CASB policies. Ms. Chase is the district Compliance Officer. Mr. Harfert made the motion to approve Action Items A-C. . Mr. Eckelberry seconded the motion. All Board Members present voted "aye".
- First Reading Policy ADF-**Approval included in Item A.
- First Reading Policy AE-** Approval included in Item A.
- Request to pay Student Cost for Out of State Facility-**There is a student attending school out of state whose guardians live in the district. The Department of Human Services is requesting the district to pay costs for the student to attend school. The student does not have an IEP or ICAP. Mr. Harfert made the motion to deny paying Student Cost for Out of State Facility. Mr. Eckelberry seconded the motion. All Board Members present voted "aye". The motion passed.
- Quarterly Financial Report-**Mr. Hanks made the motion to approve the Quarterly Financial Report. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.
- Final Budget Adoption-**The Board of Education previously reviewed and discussed the Final Budget with Mr. Kistler, Mr. Rea, and Mrs. Kirchner at the January 14th Work Session. Mr. Hanks made the motion to approve the Final Budget Adoption. Mr. Harfert seconded the motion. All Board Members present voted "aye". The motion passed.
- CTE Credit Card Approval-**Mr. Harfert made the motion to approve the CTE Credit Card Approval. Mrs. Harms seconded the motion. All Board Members present voted "aye". The motion passed.

Action Items ended at 9:27pm.

X. DISCUSSION ITEMS

- Policy AC-R-**Mr. Kistler stated that Items A and B are Regulations and work with the adopted policies of the same letters. Regulation Policies serve as additional information regarding the policy and do not need Board approval.
- Policy AE-R**

RECORD OF PROCEEDINGS

- C. **PERA Audit-Work Session**-Mr. Eckelberry requested a Work Session for Items C & D due to the late hour of the day, and the two Executive Sessions that need to be addressed. The Board set a Work Session for these items for Monday, January 27th at 5pm.
- D. **Final Audit Approval-work session**

XI. Executive Session under C.R.S. 24-6-402(4)(b)-Legal/Personnel.

Mr. Eckelberry made the motion to enter into Executive Session. Mrs. Harms seconded the motion. All Board Members present voted "aye". The Board of Education entered Executive Session at 9:36pm.

The motion to exit Executive Session was made by Mr. Harfert and seconded by Mrs. Mannering. All Board Members present voted "aye". The Board exited Executive Session at 10:50pm.

XII. Executive Session under C.R.S. 24-6-402(4)(f)- Personnel.

Mr. Harfert made the motion to enter into Executive Session. Mrs. Mannering seconded the motion. All Board Members present voted "aye". The Board of Education entered Executive Session at 10:51pm.

The motion to exit Executive Session was made by Mrs. Harms and seconded by Mr. Eckelberry. All Board Members present voted "aye". The Board exited Executive Session at 11:59pm.

ADJOURN- A motion to adjourn was made by Mrs. Harms and seconded by Mr. Eckelberry. All Board Members present voted "Aye". The motion passed.

The meeting adjourned at 12:01pm.

MINUTES APPROVED at the February 18, 2020 at Regular Board Meeting.

President

Secretary