

RE-EMPLOYMENT/CLASSIFIED STAFF

All classified employees are employed by the Board upon recommendation of the Superintendent. Temporary appointments may be made pending Board action.

Initial Employment.

Following the completion of the application process, if an employee is nominated by the Superintendent and the Board elects that individual to a position in the Peyton School District, he/she shall receive a **“Notice of Assignment Letter”** from the Office of the Superintendent of Schools, noting the details of the position which this employee will assume. These details will include wages, hours to work each day, and other related job details. If the information is correct, the employee shall sign the letter and return the copy to the Office of the Superintendent of Schools.

ADOPTED: 2/97
REVISED: 10/03 8/09