

SAFETY AND HEALTH POLICY

It is the policy of Peyton School District 23Jt that the safety of its employees and the public is of chief importance. It shall be the policy of the Board to guard against accidents by taking reasonable precautions to protect the safety of all students, employees, visitors, and others present on district property or at school-sponsored events. In the event that conditions are detrimental to health and safety, the Superintendent or his designee may close the area(s) or buildings until such time as the problem conditions have been corrected. All employees are encouraged to bring to the attention of the appropriate supervisor or maintenance personnel any unsafe conditions or practices.

The Board insists that its staff adhere to recommended safety practices as these pertain to the school plant, special areas of instruction, student transportation, school sports, occupational safety, etc. The practice of safety also shall be considered a facet of the instructional program of the district schools, and instruction in emergency procedures shall be provided in the appropriate grades and classes.

The Safety Committee members of each school shall assist with quarterly school safety meetings. The Director of Maintenance shall have overall responsibility for the safety program of the district. It shall be the responsibility of the Director of Maintenance to see that appropriate staff members are kept informed of current state and local requirements relating to fire prevention, civil defense, sanitation, public health, and occupational safety.

Employer Responsibilities:

- Provide a safe workplace
- Provide safety and health education and training
- Annually review and update workplace safety rules

Employee Responsibilities:

- Report all unsafe conditions
- Immediately report all work-related injuries to his/her immediate supervisor. All reports or injuries shall be forwarded in writing, by the facility supervisor or administrator to the Business Manager.
- Abide by the organization's safety rules at all times

Adopted: 11/96

Revised: 05/08