

RECORD OF PROCEEDINGS

PEYTON SCHOOL DISTRICT 23-JT

Board of Education Minutes

February 21, 2017

7:00pm

Peyton Elementary School

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Frohbieter called the meeting to order at 7:00pm.

II. ROLL CALL

Members present: Mr. Eckelberry, Mr. Frohbieter, Mr. Hanks, and Mr. Holmes. Mrs. Lee's absence is excused.

III. APPROVAL OF AGENDA- Community Input was added to include Land Assessment by Greg Land and Peyton Online Update by Mrs. Esser. Under Discussion Items, Mr. Frohbieter added Board Retreat Meeting date. Mr. Holmes made the motion to approve the Agenda as revised. Mr. Eckelberry seconded the motion. All Board Members present voted "aye". The motion passed.

IV. APPROVAL OF MINUTES- Mr. Eckelberry made the motion to approve of the Minutes from the January Meeting. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed.

V. APPROVAL OF FINANCIAL ITEMS- Mr. Eckelberry and Mrs. Kirchner spoke before the meeting. Mr. Eckelberry wanted to discuss the additional costs for legal services due to TCBA. The district will not be able to recover fees from the charter. With an additional office position, he is pleased with the additional internal controls in place as well as checks and balances. The Board needs to have a discussion regarding Intellectual Property regarding the Woods Curriculum. A motion to approve the Financial Items was made by Mr. Eckelberry; Mr. Holmes seconded the approval. All Board Members present voted "aye". The motion passed.

VI. COMMUNITY INPUT-

A. Property Update-Mr. Land-New home owner has built a fence around his property which is on the road to our Football Field. He has t-post marking property line. The surveyor marked out his property line and there are not easements on the property lines. The Elliotts who have lived next door to the new home owner have lived there for 45 years were in attendance of the meeting to discuss the matter with the Board of Education. The discussions have continued with the new landowner, the Elliotts, and the District.

B. Peyton Online Academy-Jenni Esser

Enrollment

Remaining constant, we did add another student last week.

9th Grade—4

10th Grade—2

11th Grade—9 added 1 today

12th Grade—1

Working on method to track inquiries, for example district website, CDE website, or community member/staff member.

State Testing

SAT and PSAT-10 are coming up on April 11th. All students will be testing at the connection center. Mrs. Esser will be proctoring PSAT and I will proctor SAT. Staff training for POA will be next week in addition to PARCC training.

PARCC testing will only affect the current 9th grade students in ELA and MATH. Mrs. Esser will be proctoring those tests as well.

Student Activities

MORP (backwards for PROM) TBD in month of April

Community service project ideas are being submitted for Fall of 2017

SUPERINTENDENT REPORT- We received over 15+ applications for the MS/HS Principal's position.

Interviews will begin on March 1st and we'll probably have one interview on the 2nd. I will send the results of our staff interviews tomorrow. It was a fast and furious time of talking with staff to see what they think is working well and the things that might need to change with a new principal. Thank you to Bart and Jim E for taking time to do this. It doesn't look like Falcon will be working with us on the Culinary Arts at CTEF. With the passing of their Bond, they will build their own facility at the Patriot Center. We are working on the potential of Peyton students attending their program. Mary Krisko and I are working on our CTE Administration Certificate. This will help Peyton receive some extra funding for our CTE programs. The Falcon CTE person allowed us to jump in their consortium at no cost. While I wasn't here on Monday, it sounds like all three schools did well with the unexpected lockout drill.

VII. BOARD REQUESTS AND REPORTS

A. Building Reports-Peyton Junior-Senior High School
Student Count

7th—48

8th—59

9th—55

10th—62

11th—66

12th—46

TOTAL—336

MatchWits-

Congratulations to our high school Matchwits team. The regional competition for MatchWits was held on February 4th. The Peyton team consisting of Matthew Garnhart, Andrew Hendricks, Catherine Hendricks, Kyle Mooty, Stephanie Mooty, and Anna Nast placed 1st in both the regional tournament and among 2A schools. They will participate in the state tournament on March 13th and 14th.

High School Wrestling –

This weekend Peyton sent eight wrestlers to the state tournament. Congratulations to Lane Wilfong, Jack Kelly, JD Hart, Britton Holmes, Wyatt Lee, Luke Manly, Edgar Pedigo, and Trystan Hanks on their state qualification. Britton Holmes won his second state title. Wyatt Lee placed third, while Luke Manly was one place from placing 6th. Peyton placed 9th as a team in 2A.

High School Basketball-

Boys’ basketball won the Black Forest League title with a win over Calhan this past Friday. The district tournament starts tonight with the boys playing at home versus Fountain Valley. Girls play tomorrow night at ECA at 6:00. If they win they continue on to district semi-finals Friday at Colorado Springs Christian School.

Parent/Teacher Conferences-

Second semester parent/teacher conferences will be held on Thursday, March 9th, from 5:00 to 8:00.

SAT/PSAT Testing-

On April 11th, we will be conducting testing in grades 9, 10, and 11. 9th graders will be taking the state English Language Arts assessment, 10th graders the PSAT, and 11th graders the SAT. Due to the space requirements needed to conduct testing, April 11th will be a non-attendance day for grades 7, 8, and 12.

Building Drills

Fire—

8/23/16, 8:50 a.m.

9/15/16, 12:28 p.m.

10/17/16, 9:48 a.m.

11/7/16, 8:05 a.m.

12/21/16, 9:30 a.m./1/31/17, 2:43 (Tornado)

Lockdown—

8/25/16, 1:50 p.m.

11/28/16, 9:15 a.m.

2/20/17, 8:16 a.m.

<u>Grade</u>	<u>January Enrollment 2017</u>	<u>February Enrollment 2017</u>
Pre-K	20	20
Kinder	25	25
First	24	24
Second	38	39
Third	35	34
Fourth	34	32
Fifth	39	39
Sixth	34	33
Ellicott SSN Program (4 th grade)	1	1
BOCES Program (4 th grade)	1	1
	251	248

Drill Update –

January 25, 2017 – Fire Drill

February 9, 2017 – Lock Down Drill – 2 officers present

February 20, 2017- Lock Out

Title I Literacy Night-

February 22, 2017 @ 5:30 – Dinner provided

On February 20th, Pati Montgomery, a National Literacy Consultant and author visited PES. She complimented us on all the great things going on and also gave input on next steps to improve literacy instruction. Judy from the Ranchland News attended our February Friday Enrichment and wrote a nice piece about our Friday Enrichment program. Our next Friday Enrichment is scheduled on March 17th. Verified classes include: art, cooking, archery, crocheting, vet science, origami, Fab Lab Science Experiments, and weaving.

B. District Advisory Committee-Summary for meeting held 2-7-17

Attendance: Felipe, Janet, Brian Hendricks

Elementary report: BAC met on February 1st Enrichment is going well. Tim had sent Janette information on a grant to help fund learning on the 5th day. We agreed to take a look at it. Title I Literacy Night is Feb. 22nd. We discussed the good press Peyton has been getting in the newspapers lately and it was shared that the Elementary will be receiving the Governor’s Distinguished Award on trend. We talked about communication and Felipe wondered about twitter. Brian shared that the High School Matchwits Team was 1st overall and going to state. Adjourned: Felipe motioned, Janet 2nd 4:56pm.

C. BOCES Report- They met on January 26th. The Technology Director is leaving. The Executive Director submitted her retirement papers. Thursday, February 23 is their next meeting. They will be discussing using an Appointment System for hiring the new Executive Director verses the hiring process. There have also been discussions regarding consolidating and restructuring how we pay.

VIII. ACTION ITEMS- entered 8:50pm Action Items

A. High School HVAC Proposal-Makeup Air Unit-Mr. Land-The January 9th windstorm caused damage to the heater at high school. Mr. Land is working with insurance company to see if the damage is covered by our insurance provider. For the other part of the system, Mr. Land has received quotes and The Furnace Guy’s bid is just over \$35,000 to replace the unit. There is a strong possibility insurance will cover it, but Mr. Land cannot guarantee it. He does recommend that a new unit be purchased. The Furnace Guy would be installing a Trane unit. A motion to award The Furnace Guy the High School HVAC Proposal-Makeup Air Unit was made by Mr. Holmes, and seconded by Mr. Hanks. All Board Members voted "aye". The motion passed.

B. High School HVAC Control System-This item is a continuation from last month’s discussion. Longs offered an additional 10% discount and cover a one year warranty. The cost will be \$74,600 which includes balancing of the system. Mr. Land’s recommendation would be to award the bid to Longs. A motion to award the bid of the HVAC Control System to Long was made by Mr. Holmes and seconded by Mr. Hanks. All Board Members voted "aye". The motion passed.

C. LED Light Conversion- Mr. Land-working with 4 contractors to change the light bulbs from florescent to LED bulbs. While he was reviewing bids, he found one more contractor that he would like a little more time to review. He requested to table this item to the March Meeting. A motion to table the LED Light Conversion was made by Mr. Eckelberry and seconded by Mr. Holmes. All Board Members voted "aye". The motion passed.

D. Natural Gas Change-High School/Elementary-Mr. Land was approached by Constellation who transports natural gas as a third party vendor. If we change to them being our provider, it will save the high school approximately \$3,800 per year and the elementary around \$5,000 over two years. There is a one-time \$1,500 charge per meter to switch to their meters. It is not cost effective for the CTEF building to switch providers since that building has 3 meters. A motion to change the Natural Gas

provider to Constellation was made by Mr. Eckelberry and seconded by Mr. Hanks. All Board Members voted "aye". The motion passed.

E. Adjust Classified Salary Schedule to comply with new State Minimum Wage Law-As of January 1, 2017, the state minimum wage increased to \$9.30. The starting salary for the Assistant Cook/Matron/Bus Aide positions did not meet the new requirements starting the new calendar year. We made the adjustments to comply with the law, so we formally need to approve the salary schedule to meet the new requirement and post them to the website. A motion to approve the Adjusted Classified Salary Schedule for the Assistant Cook/Matron/Bus Aide positions was made by Mr. Hanks and seconded by Mr. Eckelberry. All Board Members voted "aye". The motion passed.

F. Approval of Four Day Week-Each year, Peyton School District must submit a notice of request to be a Four Day School Week through CDE's Directory System. The Board of Education for the School District must approve the request. A motion to approve the Approval of Four Day Week was made by Mr. Eckelberry and seconded by Mr. Hanks. All Board Members voted "aye". The motion passed.

G. Policy DG Revision 1st Reading-As Mrs. Hanks was reviewing the policies to update the website, she had questions on policies DG and DKA. Policy DG is Depository of Funds. It mainly updates the Funds and Banks that we are currently operating through. A motion to approve the Policy DG 1st Reading was made by Mr. Eckelberry and seconded by Mr. Holmes. All Board Members voted "aye". The motion passed.

H. Policy DKA Revision 1st Reading -This policy discusses paydays for Payroll and Accounts Payable. The Policy was revised to add clarity to dates and add the Activity Checking Account Deadline. A motion to approve the Policy DKA 1st Reading was made by Mr. Eckelberry and seconded by Mr. Hanks. All Board Members voted "aye". The motion passed.

Action Items ended at 9:38pm

IX. DISCUSSION ITEMS

A. Board Retreat-March 11 at Latigo Events Center. Dinner will be at 5pm in the backroom. They will be discussing the Superintendents Evaluation Ratings.

X. EXECUTIVE SESSION-none scheduled

ADJOURN- A motion to adjourn was made by Mr. Eckelberry seconded by Mr. Hanks. All Board Members present voted "Aye". The motion passed.

The meeting adjourned at 9:45 pm.

MINUTES APPROVED March 21, 2017 at Regular Board Meeting.

President

Secretary