

RECORD OF PROCEEDINGS

PEYTON SCHOOL DISTRICT 23-JT

Board of Education Minutes

December 14, 2015

7:00pm

Peyton Elementary School

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Frohbieter at 7:02 pm.

II. ROLL CALL

Members present: Mr. Eckelberry, Mr. Frohbieter, Mr. Hanks, Mr. Holmes, and Mrs. Lee.

III. APPROVAL OF AGENDA-Mr. Frohbieter suggested we move the Agenda items since it has been a weird week. Mrs. Kirchner was out sick for a week and a half then we are on a shortened schedule due to the Mill Levy approval needing to be completed by the 15th of December. The Audit will be discussed completely at Work Session next Monday night. Tim Mayberry will be moved Community Input to present the Audit to the Board. Mr. Eckelberry concern about the December 31st deadline to the State regarding Financial Items. Mrs. Kirchner and Mr. Mayberry will make sure everything is completed and the worst-case scenario is we would need to file an extension. An Executive Session is added to discuss a Personnel Item. A motion to approve the Agenda as revised was made by Mr. Holmes and was seconded by Mr. Hanks. All Board Members present voted “aye”. The motion passed.

IV. APPROVAL OF MINUTES- A motion to approve the minutes was made by Mr. Eckelberry and seconded by Mr. Holmes. All Board Members voted “aye”. The motion passed.

V. APPROVAL OF FINANCIAL ITEMS- Since Mrs. Kirchner was out sick, the November Financial Reports will be approved in January. A motion to approve the Payables was made by Mr. Eckelberry and seconded by Mr. Holmes. All members present voted “aye”. The motion passed.

VI. COMMUNITY INPUT-

CBA Report –Joy Cress-Morales addressed the Board. Their Financial Transparency has been updated. They have 6 students on track to graduate. She has attached a copy of their lesson plan goals to have on website by the end of the week. This is the first month they have run payroll with no issues. Bingo is going to run through Foundation not the school. Their accounting firm addressed the Board. Dee will code the receipts then send to Jessi who will forward them to Lee. Lee will be more CFO for organization. No system was in place for late July, so the first three months they were playing catch up. They use Abila software fund accounting and location code for 931 for Peyton. The checks generated from Lee’s office. They will receive less funding in January, due to actual student count numbers. The majority of expenses are salaries and benefits. There were discussions about the Walsenburg issues which Mr. Holmes recommended we discuss it as a Board.

Presentation of Financial Audit for 2014-2015-Holscher, Mayberry & Company LLC-Tim Mayberry will be at the Work Session on Monday, December 21st to further discuss the Audit with the Board. He will cover items such as the Woods Program and Transparency. He apologized for late delivery. This has been a challenging year. Two main changes are the PERA Pension Liability. Peyton’s Liability is \$9.9 million due to GASB 68. It is a long-term consolidated debt which does put us into a negative position. This is typical and does not change how we operate. It is not something we can control. PERA is increasing rates in January which will help pay down the deficit. We have a \$2 million reserve in the General Fund, in the Bond Fund we have 2 to 3 years of reserves. The Food Service does not have a large reserve might need a larger cushion in light of new CDE requirements. Mr. Mayberry will make recommendations next week. As we look at items next week, might need to make adjustments for January 31st budget.

SUPERINTENDENT’S REPORT- We had 45+ students and 15+ adults come to our Wood’s Manufacturing/CTEF information meeting on December 4th. It was well received and we’ve gotten some great responses to our presentation. Thank you to Mary Krisko, Tom Cole and Tracy Pavetti for coming to help. From initial paperwork and forms, we will start a Wood’s Manufacturing 1 course next semester with 15+ students from other school districts. On February 5th, we will hold information meeting again and we’ve heard that several schools want to bring their 8th graders so they can get ready for the 2016-2017 school year. Carly Nuemann did a great job with the music program last Wednesday night. It was nice to see so many participants in our music department. Board Work Session is scheduled for December 21st. We have Breakfast on January 4th 8am at High School for Teacher In Service.

VII. BOARD REQUESTS AND REPORTS

A. Building Reports-

High School-broke 340 mark for students. It is Finals week. The Junior High Science Fair is in about a month. About 18 schools attended the Wrestling Tournament. Todd Evans, the undersheriff, was going to share at the In Service on January 4th, but he will be here on March 4th instead.

Elementary Board Report December 2015

Grade	November Enrollment 11/19/15	December Enrollment 12/14/15
Pre-K	21	21
Kinder	27	27
1st	32	32
2nd	34	34
3rd	25	25
4th	38	38
5th	39	38
6th	44	44
Ellicott SSN Program – 3 rd Grade Student	1	1
Total	261	260

For our first Friday Enrichment, November 13th, we had 74 students sign up and our second Friday Enrichment, December 11th, we had 80 students sign up. Classes archery, science, gingerbread houses, science, etc.. as options. Jana Fournier, our music teacher, is teaching band and orchestra every Friday. She also has the support of parents and high school band and orchestra students. On Wednesday, December 16th we will have our Kindergarten and First Grade music program. Band and Orchestra will also perform. We will have a school wide matinee at 2:30 p.m. and an evening performance at 6:00 p.m. We would love to see you at one of the performances. Today we had data meetings all day looking at math NWEA scores and discussed how we needed to adjust instruction for individual students. Tomorrow we will have data meetings to look at reading NWEA and DIBELS scores and do the same thing. Teacher mid-year reviews will be complete on Wednesday.

B. District Advisory Committee-

1. Elementary Report – BAC met 12-2-15. The enrichment classes in November were very well attended with about 70 students. Enrichment flyer for December 11th was presented by Jen Gregg with 10 class offerings. Tim suggested that we might want to limit the offerings or do more advertising to make sure there is enough interest. Band and orchestra have been meeting every week and the parents have asked if the children could perform at the concert on the 16th. Janette had a conversation with Richard about connectivity issues in our building. We will be looking into the cost to put phones in more classrooms. We felt that it is a safety/security concern that there are no phones in the North end of the building. We started working on an ELL handbook/program. Janette is on track to have all midyear reviews completed on time.
2. Title 1 – Gifted Report – Matchwits Meet was at Miami Yoder Monday December 7th Our teams placed 1st, 3rd, and tied for 4th. We will host a meet here on April 1st. Jennifer will be attending upcoming meeting discussing the changes that are happening in the gifted area.
3. Other items
 - a. Bus policies - Our policies were very different from some other district and we were not sure what was required. We asked Tim to take policies from our district and those from other surrounding districts and talk to the Transportation director about what is policy and what should be regulations.
 - b. Policy GCG - Sub pay- We reviewed it.
 - c. Policy GBGG – Sick day buy back: We reviewed it. Mark as reviewed for 2015.
 - d. Security concerns- Some citizens wants to put together a group to protect our schools and children. Tim has spoken to Sheriff Bill Elder and Undersheriff Todd Evans about what it would look like to form a security team. Procedures are in place but not all info is shared. Administration members have completed the required Emergency Management trainings. Staff members have received one ½ day training from our SRO and another ½ day training is scheduled for January 4th.
4. Action Items
 - a. Policy IHBB- Janet motioned to recommend approval as written, Jennifer 2nd passed.
 - b. Next meeting: Feb 10th

C. Boces Report-Mr. Eckelberry-They met on December 3rd and accepted the final audit from Bob Davis. It was a strong audit. There was no management letter. BOCES share is \$16.2 Million of GASB 68. On January 28th 5pm, they are offering a Budget 101 meeting.

VIII. ACTION ITEMS-entered at 8:13 pm

- A. Swearing in of Elected Directors –Tracy Lee is not present at November meeting, so she was sworn in at the December 14th meeting by President Frohbeiter.
- B. Certification of Mill Levy Decrease-Dan O’Connell from Dain Rauscher calculated the Final Assessed Values. We increased over \$2 million in AVs, and 2013 we had to decrease our mills. Because of our Ballot question, we need to decreased mills by .5 mills. Will also need to review the amount again next year. For a \$300, 000 home it equals about a \$12 a year savings. Mr. Frohbieter stated that our Mills are one of the lowest Districts. A Motion to approve the Reduction of the Mills was made by Mr. Eckelberry and seconded by Mrs. Lee. All Board Members voted "aye". The motion passed.
- C. Third Reading of Policy ILBB-Mr. Eckelberry made a motion to approve the second reading of ILBB. Mr. Holmes seconded the motion. All Board members present voted "aye". The motion passed.
- D. First Reading of Policy IHBB- Jennifer Mitchell addressed the board regarding the Board Policy and stated that it has been approved by DAC. Mr. Holmes made a motion to approve the first reading of policy IHBB and Mrs. Lee seconded the motion. All Board members present voted "aye". The motion passed.

Action Items ended at 8:22 pm.

IX. DISCUSSION ITEMS

A. Classified Resignation-The Board discussed the resignation of a classified staff member.

X. EXECUTIVE SESSION- C.R.S. 24-6-402 (I)

The Board entered Executive Session at 8:24 pm.

Mr. Holmes made a motion to move into executive session. Mr. Eckelberry seconded the motion. All Board members present voted "aye". The motion passed.

ADJOURN- A motion to adjourn was made by Mr. Eckelberry and seconded by Mrs. Lee. All board members present voted "Aye". The motion passed.

The meeting adjourned at 9:39 p.m.

MINUTES APPROVED at January 19th Board Meeting.

President

Secretary