

# RECORD OF PROCEEDINGS

## PEYTON SCHOOL DISTRICT 23-JT

### Peyton, Colorado Board of Education Minutes November 13, 2012 Elementary School

#### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice President Bates called the meeting to order at 7:03 P.M.

#### II. ROLL CALL

Members present: Mr. Bates, Mr. Bond, Mr. Frohbieter, Mrs. Lee. Member absent Mr. Nevills

#### III. APPROVAL OF AGENDA

A motion to approve the agenda was made by Mr. Frohbieter it was seconded by Mr. Bates. All members present voted "aye" motion passed.

#### IV. APPROVAL OF MINUTES

A motion to approve the minutes of October 16, 2012 was made by Mr. Frohbieter it was seconded by Mrs. Lee. All members present voted "aye" motion passed.

#### V. APPROVAL OF FINANCIAL ITEMS

A motion to approve the financial items was made by Mr. Frohbieter it was seconded by Mr. Bond. All members present voted "aye" motion passed.

#### VI. COMMUNITY INPUT-None

#### VII. SUPERINTENDENT'S REPORT-

Mr. Kistler reported that since the election is over the district now knows who the president is. The district will now need to make plans to move forward. The final numbers are not in yet but the affordable health care act will cost the district more and Medicaid will increase at the beginning of the year. Currently, Mr. Kistler is in discussion with an online charter school. It's a K-8 program. This is a potential expansion for what Peyton is doing. The CSI has a current contract that runs through 2015. It may be possible to get them in prior to that date. The Charter School Institute has different guidelines that dictate how they can do their school to get more of a convention school setting. Mr. Kistler cautioned that the school is in talks with other districts to see what is available. Students would count in the district's student count. As a district we could earn up to 5% from this student count. Their financials and school board would have to be reporting to the district and would be charged for those services. Mr. Frohbieter wants to know who is on the hook if the district is overseeing them. Mr. Kistler said that the board would be overseeing the board in regards to the expectations and goals being met. Mr. Kistler said that they are looking to use some blended education programs with some facilities available to bring kids on site for classes. He anticipates potential rentals from the middle school. Mr. Kistler cautioned that this is just initial discussions at this time. There are paperwork processes through the DAC that will have to occur. This is an entire state charter school. Mr. Kistler and Bob Robbins are looking into grants for a matching grant up to 30K rebate for a bus. The other grant is for a GPS system to track the buses. Mr. Kistler said this would allow the district the ability to check where buses are and better respond to phone calls and complaints. Mr. Kistler said that the next bus with this grant would allow the district to purchase the bus at a lower cost. He has also put forth a grant request with CDE to support an at risk program at the middle school. Mr. Kistler would also like to bring up that in the next work session they need to ask if the voting area should be moved to the middle school rather than in the elementary school for controlling traffic better.

#### VIII. BOARD REQUESTS AND REPORTS

**Jr./Sr. High School-** 340 Student Count. Mr. Rea presented a report on the PSAT testing. The testing went well. They were able to fill several seats with sophomores. Results should be returned by mid-December. Current and Upcoming schedules are as follows: November 9, is the 1<sup>st</sup> day of winter sports. December 1 is the Peyton Invitational Wrestling and December 11<sup>th</sup> is the JH/HS Concert at 7pm. The veteran's breakfast is Thursday December 13<sup>th</sup> at 8:15 am.

**Elementary School-** 312 Student count Mrs. Graham said that they are up one student who will enter after thanksgiving. The youth sports are starting up again with a high number of student participating. The second of three sessions of Young Rembrandts is starting in December. The Santa shop has begun to come together and they will be hosting this event the week of December 10-13. The "Read your heart out" challenge was met with success. The students challenge was to read 900 hours in the three weeks. The result of their efforts will be on Thursday of the week everywhere Ms. Graham will be on wheels of some sort. It should be a very fun day. This is also a day they have extended invitation to parents, grandparents and other guests that will come into the house to read their favorite stories to the children. The entire day will consist of reading across the curriculum! A calendar of events list is included in the board packet.

**District Advisory Report-** No meeting. Mr. Eckelberry said that there was not a new meeting the agenda has been made that talks about SB 191 and the charter school and the external audit.

**Boces Report-** Boces is looking at the Gorman center and have begun the process to start looking at that process. Right now the BOCES office is listed but no offers have come in.

**ACTION ITEMS**

- A. Presentation of 11-12 Audit:** Mrs. Lisa Kaiser she did stress that this is a draft. There are no major changes that are expected. They will ensure that all the codes and final numbers are returned in the final audit. The management discussion and analysis is not included at this time and will be returned with the final. She did point out the independent auditors report. The important part Ms. Kaiser pointed out was that in the opinion of the auditing firm the district information is presented fairly. The balance sheet shows that the district is fiscally healthy. She then directed the board to go to the income statement the change in fund balance. The district had an increase of 46K and the bond fund 99K and in the building fund the district did spend down by 76K. She had the district move on to the food services with the net asset that shows that the district lost 7K. Ms. Kaiser said that a significant change in bonds and long term debt changed. The district refinanced the bonds. Ms. Kaiser said that the auditing of the internal controls are noted. She pointed out the accounting system run by Tracy John posted the accrual to the accounts payable. The June statement for the fund accounting system is a material weakness in the internal controls. This weakness is because of the size and because the district didn't fix it or catch it. This is a significant issue that should be addressed. Mr. Bates said that is this something that we should address. Mrs. Kaiser said that the district should be pulling the numbers after the August. To correct this issue Mrs. John must move the accrual before the auditor gets here for next year. Mrs. Kaiser said that the corrected or misstatements statement in the audit is a new portion. The bottom lists issues that need to be addressed. Tracy needs to do a better job of reconciling the grants so that the revenues are less than the expenses on the grants. The county treasurer's taxes were not in the correct positions. Tracy should keep the treasury statements instead of the statements. The AP invoices didn't have proper approval and signatures. The auditor wants the groups split out an example would be reporting on the general fund as other general fund. The funds need to be reported for the expenses. Mr. Bates would like a report on how the district will address these issues and the certain actions to stop the issues from being repeated. The board members present voted "aye" motion passed. A motion to acknowledge the receipt of the draft audit findings. Mr. Frohbieter seconded Mr. Bond. All board members voted aye. Motion carried.
- B. Change December 11<sup>th</sup> meeting time from 7:00 to 5:30-** A motion to approve the new meeting time was made by Mr. Frohbieter seconded by Mrs. Lee. All board members present voted "aye" motion passed.
- C. First reading of policy JB-1012** –This policy is new from CASB. A motion to approve the first reading of the policies C-I was made by Mr. Frohbieter seconded by Mr. Bond All board members present voted "aye" motion passed.
- D. First reading of policy JF-01** A motion to approve the first reading of the policy was made by Mr. Frohbieter seconded by Mr. Bond in action item C. All board members present voted "aye" motion passed.
- E. First reading of policy JH** A motion to approve the first reading of the policy was made by Mr. Frohbieter seconded by Mr. Bond in action item C. All board members present voted "aye" motion passed.
- F. First reading of policy JHB** A motion to approve the first reading of the policy was made by Mr. Frohbieter seconded by Mr. Bond in action item C. All board members present voted "aye" motion passed.
- G. First reading of policy JIC** A motion to approve the first reading of the policy was made by Mr. Frohbieter seconded by Mr. Bond in action item C. All board members present voted "aye" motion passed.
- H. First reading of policy JICA-01** A motion to approve the first reading of the policy was made by Mr. Frohbieter seconded by Mr. Bond in action item C. All board members present voted "aye" motion passed.
- I. First reading of policy JLJ** A motion to approve the first reading of the policy was made by Mr. Frohbieter seconded by Mr. Bond in action item C. All board members present voted "aye" motion passed.
- J. Approval of October Count submission** A motion to approve the October count submission was made by Mr. Bond seconded by Mrs. Lee. All board members present voted "aye" motion passed.
- K. Consideration of Settlement agreement.** A motion to approve the consideration of settlement agreement was made by Mr. Bates seconded by Mr. Bond. All board members present voted "aye" motion passed.
- IX. DISCUSSION ITEMS-** Mr. Kistler would like to see about a work session prior to the December board meeting. Perhaps the first week in December they would like Tuesday the 4<sup>th</sup> of December.
- X. EXECUTIVE SESSION-C.R.S. 22-1-107. Went in at 8:16. Resumed at 8:29**
- XI. ADJOURN-** Motion to adjourn was made by Mr. Frohbieter it was seconded by Mr. Bond. All board members present voted "Aye".  
Meeting adjourned the meetings at: 8:31 p.m.

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President

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Secretary