

# RECORD OF PROCEEDINGS

## PEYTON SCHOOL DISTRICT 23-JT

### Board of Education Minutes

January 17, 2017

7:00pm

### Peyton Elementary School

#### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Frohbieter called the meeting to order at 7:00pm.

#### II. ROLL CALL

Members present: Mr. Eckelberry, Mr. Frohbieter, Mr. Hanks, and Mr. Holmes. Mrs. Lee's absence is excused.

**III. APPROVAL OF AGENDA-** Two items were added under Community Input prior to the meeting. An update regarding the Peyton Online Academy and the HVAC System at the High School. Mr. Eckelberry also requested an update regarding The Career Building Academy. Mr. Eckelberry made the motion to approve the Agenda as revised. Mr. Holmes seconded the motion. All Board Members present voted "aye". The motion passed.

**IV. APPROVAL OF MINUTES-** Mr. Hanks made the motion to approve of the Minutes from the November 16<sup>th</sup> Hearing to revoke TCBA Charter Agreement. Mr. Eckelberry seconded the motion. All Board Members present voted "aye". The motion passed. Mr. Holmes made the motion to approve the Minutes from the November 21<sup>st</sup> and Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed. Mr. Eckelberry made the motion to approve the Minutes from the December 13<sup>th</sup> Meeting. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed.

**V. APPROVAL OF FINANCIAL ITEMS-** A motion to approve the Financials was made by Mr. Hanks; Mr. Eckelberry seconded the approval. All Board Members present voted "aye". The motion passed.

#### VI. COMMUNITY INPUT-

A. Calhan Football Team-The Dean of Students thanked Peyton School District and the Board of Education for allowing their Football Team to play on our team during the fall. They had 9 players from Calhan; 4 of them were seniors. He stated that our coaches and team welcomed them as their own. It was a great experience for everyone. He wanted to commend Coach Deems for a great season.

B. Quarterly Transportation Update- Brian sent his quarterly update to the Board and in his report was an email from a parent who wanted to thank Mrs. Terre for going out of her way to help a student after he got off the bus and was surrounded by dogs. They think she is a great driver and wanted to thank her.

C. Online School Update-Jen Gregg-

Peyton Online Academy  
Building Report—Jen Gregg  
January 17, 2017

#### Current Enrollment as of December 31, 2016

9<sup>th</sup> Graders—4

10<sup>th</sup> Graders—1

11<sup>th</sup> Graders—5

12<sup>th</sup> Graders—1

POA is currently in the process of accepting 3 new students from the High School and holding 2 applications from students outside of our district. Their application acceptance is pending.

#### Professional Development and School Initiatives

The POA staff is currently in the process of working with iLearn Collaborative to become certified as an online instructor. Each staff member will be enrolled in a series of 6 courses in order to complete the requirements to hold this certification. The staff is now enrolled in their second course. The goal is to complete all 6 by August of 2017. They will be enrolled into a rigorous 12 week professional development course to help create our new digital course content library within Schoology (Learning Management System, LMS) for the fall of 2017. The staff members involved are Jennifer Keith, Jennifer Rice, Jenni Esser, Mindy Trice, Scott Lee, Nathan Trice, and Jen Gregg.

Jen Gregg will also be working with additional resources from iLearn Collaborative as part of the Governor Hickenlooper's Education Superhighway initiative and make sure that the districts bandwidth meets the needs towards his goal for high speed internet access to all schools within the state of Colorado.

#### Classroom Restructure

The POA students are very thankful to Mr. Rea and Mr. Kistler as they helped to restructure the credit recovery and study halls classes into another classroom. The POA students have embraced their connection center and are working very hard on their credits. Many of our students are coming onto campus everyday now as they build a sense of community within the program.

D. HVAC Unit Repair –Mr. Land updated the Board regarding the high school HVAC unit. They are unable to balance the temperatures between classrooms and have to climb up on the roof to control the system each time. They had a water line break in a classroom due to the cold air temperature. We have two vendors Trane and SetPoint which currently control the system. SetPoint has been out 4 times to try to fix the problems. Greg has reached out and received three bids to update the system. Long & Associates is who we use for the Elementary; Mr. Land really likes their system. He has a lot more control over it. Longs offers 4, 4 hour training and will do their own balancing. If we contract with other companies, then they would have to hire a third party to do the balancing so the liability would not fall on us. Longs has the better reputation around town, and the

best understanding of complete package. There have been a couple of times we have come close to closing school due to the room temperatures. The installation might happen over Spring Break, but might work over summer as well. This process for collecting bids has been in process and Greg feels comfortable going with Longs. The other two bids he would want a little more time to review. Trane does offer financing options; however, we will need to check with CDE rules regarding on multiyear contracts. By updating the HVAC system, we will save about \$7,700 for two years based on use and rates.

D. The Peyton Way Foundation-donations to cover band and costs. Corp sponsors. Donations still coming in and add save the date.

**SUPERINTENDENT’S REPORT-** I was able to attend Governor Hickenlooper’s State of State Address last week. The Peyton School District was mentioned in his speech about the cutting edge technology and our commitment to training students for the workforce. On behalf of the District, I was honored to be there.

The high winds had quite the effect on the Colorado Springs area last week. I’m glad that we did not have kids in school. I truly believe we would have had to run down Bradshaw to grab some of our smaller children from being wind-blown. We didn’t have any broken windows, but one modular door nearly was ripped off and our support between the HS front doors were damaged. Lessig-took bus and lowered windows, so windows wouldn’t blow out.

We are ½ through the school year and we are now in the planning stages of preparing for the 2017 school year.

**VII. BOARD REQUESTS AND REPORTS**

A. Building Reports-  
**High School-**

**Peyton Junior-Senior High School  
School Board Report  
January 17, 2017**

Student Count  
7th—49  
8th—59  
9th—56  
10th—63  
11th—68  
12th—47  
TOTAL—342

**Teacher In-service Day**

March: We will have lockdown training at the CTEF building on the March workday. We will be looking for kids to volunteer to role play in this training.

**AVP**

Our annual AVP parent night is Thursday night. Both Ms. Pavetti and Mrs. Krisko will be on hand along with the PPCC reps for information.

**Wind Damage**

The gymnasium heating unit and the classroom door to room 164 suffered significant damage.

**Building Drills**

Fire—

8/23/16, 8:50 a.m.  
9/15/16, 12:28 p.m.  
10/17/16, 9:48 a.m.  
11/7/16, 8:05 a.m.  
12/21/16, 9:30 a.m.

Lockdown—

8/25/16, 1:50 p.m.  
11/28/16, 9:15 a.m.

**Elementary School-  
Grade**

	<u>December Enrollment 2016</u>	<u>January Enrollment 2017</u>
Pre-K	20	20
Kinder	22	25
First	22	24
Second	39	38
Third	35	35
Fourth	35	34
Fifth	39	39
Sixth	34	34
Ellicott SSN Program (4 <sup>th</sup> grade)	1	1
BOCES Program (4 <sup>th</sup> grade)	1	1
	248	251

- Drill Update – December 20, 2016 – Fire Drill with Fire Department present  
January 25, 2017 – Fire Drill Scheduled

**Winter MAP/NWEA Growth Comparing 2015 to 2016**

Year	Math	Reading	Language	Science
Winter 2015	51.37%	56.31%	60.67%	56.28%
Winter 2016	57.3%	62.39%	71.01%	60.7%

- The office has made over 30 positive phone calls home since the beginning of second semester. Teachers refer students to the office with a positive referral and we make positive calls home between 2:45 and 3:15 every day.
- Our next Friday Enrichment is scheduled for Friday, January 20<sup>th</sup> from 10:00-12:00. Classes include: woods, robotics, archery, mega mind quiz bowl and spelling challenge, rock band, vet science, cooking, and winter crafts.

B. District Advisory Committee-No meeting. Their next meeting is in February.

C. BOCES Report- no meeting, next meeting is January 26<sup>th</sup>.

#### VIII. ACTION ITEMS- entered Action Items at 8:15pm

A. **Approval of Stiles Product Placement Agreement-** Mr. Kistler stated that a couple of items were added to the previous agreement. For Cabinetry 4, RTA will come tomorrow to see what needs to be done for reception desk at the National Training Center. Cabinetry 4 can cost out the price for installation. The students will learn how to bid projects as part of their curriculum. A motion to approve the Stiles Product Placement Agreement was made by Mr. Holmes and seconded by Mr. Eckelberry. All Board Members voted "aye". The motion passed.

B. **Approval of Assistant Superintendent/Athletic Director Position for 2017-2018-** As the National Training Center expands; Mr. Kistler will need to spend time there. With Mr. Van Sickler retiring there became discussions of replacing the Athletic Director and combining it with an Assistant Superintendent position. Currently, Mr. Rea is at the CTEF building for discipline issues. He also handles some of our state reporting. He has experience as an Athletic Director. Mr. Eckelberry stated that they talked about it a lot. Our coaches are doing great things and it is an opportunity to look at long range visions. Mr. Holmes added that it is a long time coming. Mr. Hanks stated he is excited, and this position has been needed. A motion to approve the Brian Rea as the Assistant Superintendent/Athletic Director Position was made by Mr. Eckelberry and seconded by Mr. Hanks. All Board Members voted "aye". The motion passed.

C. **Approval to Open Junior/Senior High Principal Position-** With the approval of the Athletic Director/Assistant Superintendent, we now need to open Mr. Rea's position. We will post to CASB website and open it up to the district. The hiring process will look similar to the Elementary Principal hiring. The posting will close on February 14 with interviews on March 1-2. The chosen candidates will shadow Mr. Rea on March 7-9. Mrs. Watts stated it was a good process to go through. A motion to approve the Principal Position was made by Mr. Holmes and seconded by Mr. Hanks. All Board Members voted "aye". The motion passed.

D. **Quarterly Financial Statements-** The Board reviewed the Quarterly Financial Statements. A motion to approve the Quarterly Financial Statement was made by Mr. Hanks and seconded by Mr. Eckelberry. All Board Members voted "aye". The motion passed.

E. **Final Budget Adoption-** During the Work Session on Monday night, the board reviewed changes to the budget for Revenues and Expenses. Mr. Eckelberry would like to see the projected revenues for next year. This is the final year of the Spend Down. A motion to approve the Final Budget Adoption was made by Mr. Holmes and seconded by Mr. Hanks. All Board Members voted "aye". The motion passed.

G. **Authorization for Allocation to the Building Fund-** The Board decided to transfer money to the Capital Projects Fund years ago in the amount of \$200,000 per year. A motion to approve the Authorization for the Building Fund Allocation was made by Mr. Holmes and seconded by Mr. Eckelberry. All Board Members voted "aye". The motion passed.

**Action Items ended at 9:03pm**

#### IX. DISCUSSION ITEMS

A. Review Dates for 2017 Board Meetings- The Board reviewed the Board Meeting dates for the 2017 calendar year. Mrs. Lee will be teaching classes for the next few months. Mr. Holmes may be gone April-August, so we might need to call him for the meetings. Mr. Rea will cover the June 20th Meeting since Mr. Kistler will be on vacation.

B. Discussion regarding JK Enterprises replacing STE for drilling needs-The district contracted with Soils Testing Engineer who recently closed. Our contact with the State has been out of the office, so we need to move to replace STE since we are under time. Mr. Frohbeiter has worked STE before it closed and has secured the drill rig to complete the job. He wanted to be sure to disclose that he is involved with both companies. Mr. Eckelberry said it was a change of terms and the Board wants to make sure there is no conflict of interest. They wanted to fully disclose the changes. Mr. Holmes added it is best for district since he knows project and worked for STE.

C. TCBA-The Board asked for an update on TCBA. They are still way past due on their PERA payments. Mr. Mayberry has reached out to their auditor to correct their audit which needs to match the district audit. They have not used the trailer in Peyton, but are holding classes at the Tia Juana Campus.

D. Board Goals & Evaluations-The Board is looking for a time to meet to review Goals and Evaluation. They discussed possible days and times. The Board is working on the list for the new Website. We are shooting for at June 10th to go live with the new website. They are also a marketing firm, so they will help market it.

#### X. EXECUTIVE SESSION-none scheduled

**ADJOURN-** A motion to adjourn was made by Mr. Eckelberry seconded by Mr. Hanks. All Board Members present voted "Aye". The motion passed.

**The meeting adjourned at 9:35pm.**

MINUTES APPROVED February 21, 2017 at Regular Board Meeting.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary