

# RECORD OF PROCEEDINGS

## PEYTON SCHOOL DISTRICT 23-JT

### Board of Education Minutes

August 18, 2015

7:00pm

Elementary School

#### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Frohbieter called the meeting to order at 7:00 P.M.

#### II. ROLL CALL

Members present: Mr. Eckelberry, Mr. Frohbieter, Mr. Hanks, Mr. Holmes and Mrs. Lee.

#### III. APPROVAL OF AGENDA-Mr. Kistler recommended adding Executive Session to discuss a potential opportunity with The Career Building Academy. A motion to approve the agenda as revised was made by Mr. Holmes and seconded by Mrs. Lee. All Board Members voted "aye". The motion passed.

#### IV. APPROVAL OF MINUTES

A motion to approve the minutes of the July 20, 2015, August 3, 2015 and August 12, 2015 as revised was made by Mrs. Lee and seconded by Mr. Hanks. All members present voted "aye" motion passed.

#### V. APPROVAL OF FINANCIAL ITEMS-Mr. Eckelberry had a couple of questions regarding the Charter School Allocation and the number of students used for the calculating the allocation as well as the insurance reimbursements for the Middle School. Mr. Kistler replied that we used projected enrollment of 100 times PPR less Administrative and a Building Usage Fee. The insurance reimbursements for the Middle School were deposited into the Building Fund. A motion to approve the financial items was made by Mr. Eckelberry it was seconded by Mr. Holmes. All members present voted "aye". The motion passed.

#### VI. COMMUNITY INPUT-

**Career Building Academy-** TCBA has a new commercial that is now airing. They have postcards in two ARC stores and posters in all ARC stores. They created a new postcard for the State Fair and Chili Festival. As far as the website, they have edited Dr. Siegest's interview and filmed Rick's interview for staff retreat. Their goal is 100 students for the October 1 Student Count. Mr. Hanks asked about the 100 projected students and how it ties in with the 75 registered. Joy replied that 75 students was the original goal. We have 10-12 current Peyton students. Mr. Hanks asked if TCBA staff met with the counselors at the high school. TCBA has three benchmarks as far as enrollment. They will not know until the first day what the interest is until the students' schedules are completed. They have been attending activities and making home school connections their goal. Mr. Holmes asked what does being at the fair look like? Are they displaying their projects? The first year they displayed their project car then raffled it off. They have contracted with NFP Accounting Firm and are implementing a new accounting management system on September 1. They are currently working on various grants.

**SUPERINTENDENT'S REPORT-** Nederman paid for next day air for the replacement part for the dust collector. Mr. Eckelberry asked if a list of donors with donation amounts could be available for press releases. We are at about \$400,000 in equipment on our current list. Mr. Kistler replied putting an actual value on it would be a little difficult. He is currently working with the Business Alliance to look at potential buildings for the National Training Center. The first day of school the pump went out on the well and the Elementary children were bussed to the high school in the afternoon. The pump was replaced about six years ago. Mrs. Watts, Mr. Rea, Mr. Robbins, and the teachers did amazing job.

#### VII. BOARD REQUESTS AND REPORTS

##### A. Building Reports

Jr./Sr. High School- Student Count is 343. Last year, we were at 310. Open house was on Thursday. The Booster Club raised about \$1,450 in sales. We have 37 students going out for football. Cross Country has 20. A Weather Alert went out last week. We have a lot of students who do after school activities. Mr. Holmes asked if we have outside speaker to warn the coaches. Mr. Rea responded Mr. Trice gathered the Junior High football team indoors. There are outdoor speakers for the modular buildings. Mr. Holmes asked about a book shortage this year for Biology 2 class. Mr. Rea answered that the new addition books were just ordered over the summer, and the course is not offered every year. The cost is a big part of the issue. Mrs. Lee said some of the publishers would offer free online copies. Mr. Rea will check with Mrs. Gregg. Mr. Eckelberry stated that the trend has been that the student count has decreased. Mr. Rea said that we do have an out of district wait list. Mr. Eckelberry asked if we were able to accommodate these students. Mr. Rea answered that we have reached max space. Mr. Kistler added that eventually with the CTEF building we can move some of the courses to that facility. The facility is not ready, but we could potentially move some classes there at a later date. Mr. Rea added that it is a double edge sword in district parents like having the smaller class sizes. Mr. Eckelberry asked is it time to consider construction for future needs.

Elementary School- Student Count is 277. We have a Staff Shout out Board for staff to leave positive notes about other staff members. The board is filling up fast with positive notes. Staff members also receive a weekly bulletin to keep them up to date on events, as well as important communications. Staff meetings will focus on professional development and data analysis. On August 12<sup>th</sup>, we had a enVision Realize Math training. Teachers felt the training was valuable and they were able to clarify questions that they had. The presenter complimented the staff as she left. She talked about the staffs' attentiveness on the first day back, as well as their knowledge of the curriculum. Back to School Night was well attended. On the first day with students, we had an assembly and reviewed Positive Behavioral Interventions and Supports (PBIS). Students are rotated through stations by grade level to review expectations in the hallway, bathroom, playground, cafeteria, assemblies, and bus. We also ran out of water on the first day of school and had to move to the high school for the remainder of the day. Staff and students did an exceptional job adjusting to this transition. Teachers took their lessons for the afternoon and were very flexible. Attached is a first quarter calendar for the elementary.

- B. District Advisory Report- Boces Report-no report
- C. Boces Report-no report

#### VIII. ACTION ITEMS

- A. Sale of School Asset-Propane Tank-It was advertised in Ranchland. Ed Glaser was the only bidder. He did empty most of the propane out of the tank. Mr. Eckelberry asked if we should have opened it up to a larger market of advertising. Mr. Kistler thought it was a reasonable offer. Public Surplus is an option, but they do charge a fee. We did have several calls on it, but only one bid. All buildings are now on natural gas. A gas refund for the Middle School will be issued to us also. A motion to accept the bid was made by Mr. Holmes and seconded by Mr. Hanks. Mr. Eckelberry voted nay. Mr. Frohbieter and Mrs. Lee voted aye. The motion passed.
- B. Adopt Bus Routes-Mr. Robbins has two prospective drivers to train. He has started flexing driver's time and a sub is driving other; activities do not begin until next week. Mr. Eckelberry asked for information from other districts. Mr. Robbins replied most of their Transportation Departments have not returned yet, but will follow up for the next Board Meeting. Mr. Holmes asked what is the capacity is. Mr. Robbins we do not have complete information yet it is too early to get the data, but he will update the Board. Mr. Eckelberry stated that the longest route is 39 minutes and the shorted is 27 minutes. A motion to adopt the Bus Routes was made by Mr. Eckelberry and seconded by Mr. Holmes. All Board Members voted "aye". The motion passed.
- C. Election IGAs-Mr. Eckelberry questioned why the Elbert County IGA was not a hard number like the El Paso County costs. He also wanted to verify that Mrs. Kirchner completed the forms prior to sending to the appropriate counties. A Motion to approve the Election IGA's for both Elbert and El Paso Counties was made by Mr. Eckelberry and seconded by Mr. Lee. All Board Members voted "aye". Motion passed.
- D. Audit Engagement Letter-Mr. Eckelberry would like to see paragraph one expanded to include Transparency requirements, TCBA, the Wood's Manufacturing Program, and Best Board Practices. Mr. Eckelberry will email the items he would like to see included and Mrs. Kirchner will work with Mr. Mayberry to include these items. Mr. Eckelberry made a motion to approve the Audit Engagement Letter as revised. Mr. Holmes seconded the motion. All Board Members voted "aye". Motion passed.

**Action Items ended at 9:06pm**

#### IX. DISCUSSION ITEMS

- A. Middle School/High School Security Fence-Mr. Kistler said that the Board discussed adding a fence around the modular area and the back of the high school. If we close off middle school area, we only have two exits from the building if something would happen. We need to ask the SRO or Sheriffs' Office are we harming our children if we limit our exits. Mr. Eckelberry sees concern if we have people authorized to concealed carry then we could have them in the same area. We could also have school officials stationed at the same area also. What happens if you have people on the field and you have locked them out? It is scary no matter what you do. Mr. Frohbieter suggested we ask the Swat Team who responded to the drill last winter what their thoughts were. Mr. Holmes asked if the same procedure applies at the modular buildings as at the high school. Mr. Rea said the student knocks on the door and the teachers allows them access back into the building. Mr. Hanks agrees we should access the experts.
- B. Classified Resignation-Mr. Kistler updated the Board on Classified resignations.
- C. Classified New Hires Mr. Kistler updated the Board on Classified new hires.

A motion to adjourn the meeting was made by Mr. Eckelberry and seconded by Mr. Holmes. All Board Members voted "aye". Motions passed.

**The Board entered Executive Session at 9:20 pm.**

#### X. EXECUTIVE SESSION- C.R.S. 24-6-402 (e)

A motion to enter Executive Session was made by Mr. Holmes and seconded Mr. Hanks. All Board Members voted "aye". Motions passed.

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- X. ADJOURN-** Motion to adjourn was made by Mr. Holmes and seconded by Mr. Hanks.  
All board members present voted "Aye". The motion passed.  
The meeting adjourned at 10:24 p.m.

MINUTES APPROVED at September 15, 2015.

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President

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Secretary